

## HIGNA ASC Agenda-Issue-Discussion-Topics-ASC-February 28th 2021

<http://www.higna.org.uk/highlands-islands-area-service-committee/> P/W hignaasc2019

### Agenda/Discussion Topics:

- Moment of silence-roll call
- Taking of minutes
- Election of TS, Chair, Treasurer, Secretary and Alts etc as required.
- Treasury Report

Balance last ASC £1120.55

Current financial status: (as of 27/02/2021)

PayPal Balance: £596.00

Bank Act Balance: £753.55

Expenses Out: £5.13 (Last two months: Postage Key Tags x 5)

£66.94 (Next five years Domain name payment)

Closing Balance: £1345.38 (as of 27/02/2021)

(Combined Bank & PayPal Contributions last two months £228.28 as of 27/02/2021)

Prudent Reserve: £500.00 (as set June 2020)

Tradition 7 surplus: £845.38

**Current fixed annual expenses:** 2020/21

Website + Domain etc. £47.42 (per year)

Bluejeans account £437.99 (current Bluejeans Enterprise Account annual fee)

**Total** £485.41 (= @ £1.04/\$1.44 per meeting per week)

### Website report:

The website has been running well with no reported problems, backups are being taken regularly, website software & plugins etc are being updated as required. We have re-gained control of the website domain name account which has now been renewed for the next 5 years. (Next payment date: 18-Jan-2026) Layout, content and format of the new information / guidelines page is awaiting review for input and approval. Speaker page is being updated as required. Details of all ongoing projects including Group Report Forms can be found on the ASC page

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### Groups:

- Group reports
- Matters arising?
- Service opportunities?
- Growth, new meetings?
- Events
- New Business:
  - ASC policy?
  - ASC/HIGNA Trustees?
  - ?
- Old business
  - Use of Tradition 7 funds?
- Date of next meeting?