[**http://www.higna.org.uk/highlands-islands-area-service-committee/**](http://www.higna.org.uk/highlands-islands-area-service-committee/) **P/W hignaasc2019**

**Agenda/Discussion Topics:**

* **Moment of silence-roll call**
* **Taking of minutes**
* **Election of TS, Chair, Treasurer, Secretary and Alts etc as required.**
* **Treasury Report**

**Balance at last ASC £1345.38  
Current financial status:** *(as of 28/04/2021)* **PayPal Balance: £1025.73  
Bank Act Balance: £500.55** *(Bank account swept to leave prudent reserve as agreed at February ASC)* **Expenses Out: £15.29** *(Last two months: Postage Key Tag**/Video software renewal)* **Closing Balance: £1524.36** *(as of 28/04/2021)**(Combined Bank & PayPal Contributions last two months £176.73 (as of 28/04/2021)* **Prudent Reserve: £500.00** *(as set June 2020)* **Tradition 7 surplus: £1024.36  
*Current fixed annual expenses:*** *2020/21  
Website + Domain etc. £47.42 (per year)   
Bluejeans account £437.99 (current Bluejeans Enterprise Account annual fee)****Total £485.41* *(= @ £1.04/$1.44 per meeting per week)***

**Website report:**The website has been running well with no reported problems, backups are being taken regularly, website software & plugins etc are being updated as required. New Information and Guidelines page has been transferred to link to existing Guideline’s page URL.

* **Groups:**
* **Group reports**
* **Matters arising?**
* **Service opportunities?**
* **Growth, new meetings?**
* **Old business**
* **Use of Tradition 7 funds?**
* **Guidelines**
* **New Business:**
* **Future direction of HIGNA?**
* **?**
* **Events:**
* **HIGNA 10 Year Celebration Event November 2021?**
* **Date of next meeting?**