**Highlands & Islands ASC Business meeting Sunday 25th of August 2019**

[**http://www.higna.org.uk/highlands-islands-area-service-committee/**](http://www.higna.org.uk/highlands-islands-area-service-committee/) **P/W hignaasc2019**

**Agenda/Discussion Topics:**

* **Moment of silence-roll call**
* **Taking of minutes**
* **Election of TS, Chair, Treasurer, Secretary and Alts etc.**
* **Group Treasury Report**

**Current financial status:** *As of 18/08/2019*

**Opening** **Balance: £1010.78** *(As of beginning of August)* **PayPal: £734.14   
Bank Act: £351.52** *(£500 transferred to PayPal reflected in balance)*  
**Expenses Out: £136.84** *(Since June ASC, details on balance sheet)***Closing Balance: £1085.66** *(As of the date of this report)****Contributions: £44*** *(Over last two months)*

**Prudent Reserve: £500.00** *(Approximately 2 Years operating expenses as set at June ASC)* **Working Balance: £585.66  
  
Current fixed annual expenses:**   
Website + Domain etc. £49.00   
Bluejeans account £158.25  
Total expenditure £207.25

* **Website report:**

The website has been running well with no reported problems. Update to Wordpress 5.2.2 and plugins completed, backups being taken regularly and pages updated as required.

* **Groups:**
* **Group reports**
* **Matters arising?**
* **Service opportunities?**
* **Growth, new meetings?**
* **Events**
* **Future event planning?**
* **New Business**
* **Disruptive behaviour** *(Lock room function on Bluejeans)*
* **Sept 14th Online meets Webinar** *(Change to the Saturday meeting to 60 minutes)*
* **Date of next meeting**
* **Next meeting 5pm Sunday October 27th (UK)**