[**http://www.higna.org.uk/highlands-islands-area-service-committee/**](http://www.higna.org.uk/highlands-islands-area-service-committee/) **P/W hignaasc2019**

**Agenda/Discussion Topics:**

* **Moment of silence-roll call**
* **Taking of minutes**
* **Election of TS, Chair, Treasurer, and Alts etc.**
* **Group Treasury Report**

**Current financial status:** *As of 25/10/2019* **PayPal: £869.40   
Bank Act: £351.32   
Opening** **Balance: £1220.92**  
**Expenses Out: £167.04** *(Bluejeans)***Closing Balance: £1053.38   
*Contributions:*** *(last 60 days)* ***£ 130.00 Gross -£125.99 Net (****PayPal fees £4.01)***Bluejeans payment for 2019/20 paid on 16/10/2019 £167.04** *(includes exchange rate and transfer fees)* **Prudent Reserve: £500.00** *(Approximately 2 Years operating expenses as set June 2019 ASC)* **Working Balance: £553.88   
Current fixed annual expenses:** 2019/20  
Website + Domain etc. £49.00 *(per year)*   
Bluejeans account £167.04   
Total expenditure £216.08

* **Website report:**

The website has been running well with no reported problems, backups being taken regularly and pages updated as required. Issue with Virtual-NA was resolved.

* **Groups:**
* **Group reports**
* **Matters arising?**
* **Service opportunities?**
* **Growth, new meetings?**
* **Events**
* **Future event planning? Xmas and New Year Marathons/ London Convention**
* **New Business**
* **NAWS Online meets Webinar-Feedback?**
* **Any other business?**
* **Old business**
* **Disruptive behaviour discussion?**
* **Use of Tradition 7 funds?**
* **Date of next meeting Sunday 29th December @ 5pm (UK)**