Contents

[UKNA RSC reports 3](#_Toc8485722)

[Click here to access supporting documents and treasury reports 3](#_Toc8485723)

[ASC Reports 3](#_Toc8485724)

[Channel Islands Area 3](#_Toc8485725)

[Chiltern & Thames Valley Area 3](#_Toc8485726)

[Cornwall Area 3](#_Toc8485727)

[Devon Area 3](#_Toc8485728)

[Dorset Area 4](#_Toc8485729)

[East & Central Lancashire Area 5](#_Toc8485730)

[East Midlands Area 5](#_Toc8485731)

[Essex Area 6](#_Toc8485732)

[Farsi Speaking Area 6](#_Toc8485733)

[Free Counties Area 7](#_Toc8485734)

[Greater Manchester Area 7](#_Toc8485735)

[Hampshire Area 8](#_Toc8485736)

[Kent Area 9](#_Toc8485737)

[Merseyside Area 11](#_Toc8485738)

[Norfolk & Suffolk Area 12](#_Toc8485739)

[North East England Area 13](#_Toc8485740)

[North East London Area 13](#_Toc8485741)

[North West London Area 14](#_Toc8485742)

[NW England and N Wales Area 14](#_Toc8485743)

[Scotland - East Coast Area 15](#_Toc8485744)

[Scotland - Edinburgh & Lothians Area 15](#_Toc8485745)

[Scotland - West Coast Area 16](#_Toc8485746)

[Scotland – West Lothians 16](#_Toc8485747)

[South East London Area 17](#_Toc8485748)

[South Wales Area 17](#_Toc8485749)

[South West London Area 17](#_Toc8485750)

[Surrey Area 19](#_Toc8485751)

[Sussex Area 20](#_Toc8485752)

[The Shires Area 21](#_Toc8485753)

[West Country Area 21](#_Toc8485754)

[West Midlands Area 21](#_Toc8485755)

[Yorkshire & Humberside Area 22](#_Toc8485756)

[Regional Delegate 23](#_Toc8485757)

[Report on proposed guideline changes 25](#_Toc8485758)

[Sub Committees Reports 26](#_Toc8485759)

[UKComm² 26](#_Toc8485760)

[UKCNA – Convention Committee 27](#_Toc8485761)

[UKFD - Fellowship Development 29](#_Toc8485762)

[UKH&I - Hospitals & Institutions 29](#_Toc8485763)

[UKPI – Public Information 33](#_Toc8485764)

[UKSO – Service Office 33](#_Toc8485765)

[Ad Hoc Committees 35](#_Toc8485766)

[GDPR ad hoc 35](#_Toc8485767)

[Inventory ad hoc 35](#_Toc8485768)

[Virtual service ad hoc 36](#_Toc8485769)

[visionUKSO 37](#_Toc8485770)

# UKNA RSC reports

## [Click here to access supporting documents and treasury reports](https://drive.google.com/open?id=1LECbbnaxxAi3NlOfnWtGH-KtORtTfKk1)

# ASC Reports

## Channel Islands Area

No Report Received

## Chiltern & Thames Valley Area

No Report Received

## Cornwall Area

No Report Received

## Devon Area

|  |  |  |
| --- | --- | --- |
| **ASC meeting details:** | | |
| **Day and time:**  **24th March 2019**  **28th April 2019**  **2.00pm – 4.00pm** | **Venue:**  EDP Drug & Alcohol Service, 81 Heavitree Road, Exeter, EX1 2LX | **ASC mailing address:**  **StayingClean1@outlook.com** |
|  |  | |
| **Number of groups and meetings:**  **20 meetings, 17 groups** | | |
| **Sub-committee activities:**  Currently we have an active H&I/PI combined sub-committee, although we have some key vacancies these are slowly being filled.  The focus has not changed since the last report and is on:   * Exeter Prison (where we had to suspend meetings before Xmas due to vetting complications) * Channings wood Prison (who have approached us and are actively working with us on vetting) * recovery facilities in Plymouth (where we have regular meetings and presentations) * Torquay (a newly formed LSC just building up relations with recovery facilities) * A poster campaign in Exeter area (where the LSC mostly comprises of members with less than one year clean)   We are inventorying the way the combined structure is working. Specifically, with regards to finance.  The H&I committee meet bi-monthly before the ASC at the same venue as the ASC. Next meeting 2nd June 2019 at 12.30pm.  We are now sending monthly reports to the UKH&I committee and receiving minutes. This is helping us focus on the priorities both at a local and national level.  The Devon campout 2019 will run between the 24th August and 1st September. The committee meets monthly at the same venue as the ASC at 11.30pm. | | |
| **Events:**  The Devon Unity Day in Plymouth is taking place on 5th October 2019. There will be Topic shares on Diversity in Unity. The flyers are done and will be available at the nest RSC meeting in July.  There will be a 2019 Devon campout for around 150 members and families, over the Bank Holiday weekend (August 24th to September 1st). | | |
| **Additional information:** | | |
| **Current financial status and contributions:**  Not currently available as I didn’t attend the ASC. | | |

|  |
| --- |
| **Summary for presentation at Region:**  **Responses to action points from RSC:**  **Questions for Region:**  None |

## Dorset Area

|  |  |  |  |
| --- | --- | --- | --- |
| **ASC:**  **Dorset** | | | |
| ASC meeting details: | | Address: | Day and time: |
| Venue: | **Beaufort road community centre** | **158 Beaufort road Southbourne**  **Bournemouth BH65LB** | **3rd Sunday of the Month 5pm** |
| **Number of groups and meetings:**  **47 meetings in Dorset**  **15 GSR present at last area** | | | |
| **Sub-committee activities**  **Dorset PI**  **presentation in Dorchester secure unit went well and PI are now supporting and encouraging Dorset H@I to hold meetings there**  **Next meeting, 14th May 7pm Beaufort road community centre, Bournemouth**  **Dorset H@I**  **11 meetings, 4 treatment centres and 1 prison.**  **H@I am learning day Saturday 27th April Westcliffe Baptist church Bournemouth, shares food workshops etc.**  **Was a success but very low attendance, H@I was also invited to this event and they shared resources well** | | | |
| **Events:** Festival of Recovery (Dorset Campout)  Burn bake Campsite, Corfe Castle on Wednesday 29th May 12:00 noon – Sunday 2nd June 2019. 11:00am. NA Events page  This avoids clashing with Hampshire's convention and coincides with half-term  DANAC have formed a committee and the dates for Dorset Convention are 23rd 24th 25th August Winton academy Beswick Avenue Bournemouth, please see NA events page, flyers available at Next region  Weymouth Day of Unity has formed a committee and will be holding the Annual event on 17th August 10:00am-18:00pm at the Royal Hotel Weymouth sea front. NA Events page | | | |
| **Additional information:**  Following 2 years of discussion writing voting etc the Dorset area guidelines booklet have been printed and circulated to all meetings in Dorset.  ADHOC committee formed to deliver NA workshops at local events, starting with Building stronger home groups at the Dorset Campout, Followed by another workshop on Service at DANAC | | | |
| **Current financial status and contributions:**  closing Balance £3669.53  Prudent reserve £3,250  No Donation to Region | | | |

|  |
| --- |
| **Summary for presentation at Region:**  Responses to action points from RSC:  N/A  Questions for Region:  After years of having one and years of trying to keep it going the Dorset helpline folded a year or so ago, there was discussion at the last ASC about forming another committee, this wasn’t proposed, yet,  Q  How can Dorset can improve on communications and current processes that are already in place? Can we have some information or guidance on 12 step co-ordinator guidelines |

## East & Central Lancashire Area

No Report Received

## East Midlands Area

|  |  |  |  |
| --- | --- | --- | --- |
| ASC meeting details: | | Address: | Day and time: |
| Venue: | **St Osmund’s church.** | **London road, derby DE24 8UW** | **Saturday 4th May 12pm** |
| **Number of groups and meetings:**  16 active groups.8 GSR’s present at area meeting. 26 meetings in area. | | | |
| **Sub-committee activities:**  **HI subcommittee details:**  **Currently in 2 male prisons, 1 female prison and 1 detox unit:**  **HMP Foston Hall**  **HMP Nottingham**  **Edwin House detox unit**  **HMP Dovegate**  **More people are started the vetting process to get clearance to enter prisons.**  **Some prisons are refusing presentations from PI. In the process of getting into HMP Gartree which**  **is a life serving prison, with an aim to get an NA meeting started by the inmates?**  **HMP Foston Hall has a new meeting being run by the inmates, and they have requested literature**  **from ASC or to be sponsored by a group.**  **Literature, vice chair, treasurer and vice, secretary available.**  PI subcommittee details:  No report | | | |
| **Events:** Derby Unity Day  Sat 24th august 19 11am – 5pm | | | |
| **Additional information:**  **Both the Chair and Treasurer positions have now been fulfilled and the members are standing in ADHOC until someone presents themselves to take on the service.** | | | |
| **Current financial status and contributions:**  Closing Balance: £1,100 | | | |

|  |
| --- |
| **Summary for presentation at Region:**  **Responses to action points from RSC:**  **Questions for Region:**  There was a discussion last year on having NA pink branded keyrings and that they were not to be used in NA meetings… however we just wanted clarity on NAWS suggestion on creating our own meetings keyrings or tokens? Would this not conflict with previous said statement. |

## Essex Area

No Report Received

## Farsi Speaking Area

|  |  |  |
| --- | --- | --- |
| **ASC meeting details:** | | |
| **Day and time:**  **03/04/2019** | **Venue:**  **Swiss Cottage** | **ASC mailing address:**  **Greenforce.heat@gmail.com** |
|  | | |
| **Number of groups and meetings:**  14 Groups, 10 based in London, and the rest Manchester, Sheffield, Leeds, Birmingham | | |
| **Sub-committee activities:**  **we have a new PI and Literature committee**  **the position for Vice RCM finished Baz Has been elected again for the same position and Rahman still is RCM**  Please list H&I meetings: | | |
| **Events:**  No Events | | |
| **Additional information:**  **Our groups need a lot of supports now, some of our service positions in the groups level need to be filled.** | | |
| **Current financial status and contributions:**  No Contribution, we are saving money to donate £2000.00 worth of Literature to the all English groups Nationwide. | | |

|  |
| --- |
| **FARSI ASC summary for presentation at Region:**  Responses to action points from RSC:  none  Questions for Region:  none |

## Free Counties Area

No Report Received

## Greater Manchester Area

|  |  |  |
| --- | --- | --- |
|  | | |
| **RCM report** | | |
| **ASC: Greater Manchester report from April 2019** | | |
| **ASC meeting details:** | | |
| **Day and time:**  **Second Thursday of month 7.30pm** | **Venue:**  **St. Luke's church longsight** | **ASC mailing address:** |
|  |  | |
| **Number of groups and meetings:**  61meetings 59 groups.  16 GSRs at April area. 4 new GSRs were their | | |
| **Convention committee report. Convention will be 1st,2nd and 3rd November at Best Western Cresta Court Hotel Altrincham. Next meeting 12th May in Bury. 2 unity days and a camp out June/July planned to raise funds for convention.**  **H&1 committee report. Our chair went to Warrington to talk with NW area about metro H&I. This is to be taken back to groups. Strange ways prison has asked for a fishbowl meeting at arc for staff and governors. Buckley hall are asking for lit/keyrings.**  **PI report. Will be doing a fishbowl meeting for strange ways prison staff and governs for the 2nd May 2pm. Royal college of nurses are asking for a Na stall for the 19th-23 May. In process to arrange dates with Rochdale Council to do PI presentations.**  Please list H&I meetings: Smithfield detox every Monday 3.30pm.  Chapman Barker Unit Tuesday evenings 7pm and every 3rd Wednesday 10.30am.  Hindley prison fortnightly. Forrest Bank prison fortnightly. Styal women’s prison monthly 3rd Thursday. | | |
| **Events: No events planned.**  Unity Day 6th May at Withington Methodist church to help raise funds for 3rd GMACNA | | |
| **Additional Info.**  **Convention committee chair and treasurer ratified at March area.** | | |
| **Financial status. Opening balance £1241.76. Closing balance £1285.44⁰** | | |

|  |
| --- |
| **Summary for presentation at Region:**  **Responses to action points from RSC:**  **Questions for Region:**  **enquire with UKSO what our options are regarding printing our own lit in the UK** |

## Hampshire Area

|  |  |  |
| --- | --- | --- |
| **ASC meeting details:** | | |
| **Day and time:**  **1st Sunday each month 2pm** | **Venue:**  **United Buckland Reform Church in North End, Hampshire** | **ASC mailing address:**  [**hampshireasc@hotmail.co.uk**](mailto:hampshireasc@hotmail.co.uk) |
|  | | |
| **Number of groups and meetings:**  36 meetings a week 14 GSR at last area | | |
| **Sub-committee activities:**   * Kevin had contact with the public health registrar at Portsmouth city council who requested PI to give a presentation at one of their lunchtime learning events. A date was agreed – 30th July – and they are happy for 2 members plus an observer to attend. * We are planning a training day and are looking for a venue, possibly in June. UK PI will attend to deliver presentation training. * Chris has been advised that we may need DBS checks when going into education settings. Kevin will investigate this and seek guidance from UK PI and HASC. * A discussion was held around the donation to region and a motion was put forward, voted on and carried. HASC will now donate any funds remaining above the prudent reserve to region. * The Tuesday ‘Sense of Unity’ meeting in Southampton requested funding for literature (2 x Basic Text and 2 x JFT) – this request was not met on the basis that HASC does not fund individual groups in this way. However, some suggestions were made by members to help the group. * ASC Inventory – feedback was received from a few groups. This will be collated, and the chair and secretary will report back on any action taken based on the suggestions made. | | |
| **Events: PAST**  **Fundraising & Entertainment – Raushia attended to report that after a wash up meeting held on 4th May the committee has been dissolved due to lack of a chairperson. £70.00 was returned to ASC. The Easter event held was enjoyed by those who attended, particularly the children and £40 donations were received.**  **Future**  **HANAC 2019 The Truth Will Set You Free**  Saturday, May 25, 2019 - 11:00 to Sunday May 26, 2019 17.00.  £10 Per day waged £5 unwaged. Weekend pass £15 waged £8 unwaged  Fratton Community Centre, Trafalgar Place, Portsmouth, PO1 5JJ  **Main shares, marathon meetings, merchandise, catering, football tournament, entertainment, raffle and auction, fellowship and a message of recovery.** | | |
| **Additional information:**   * Last month it was agreed that HASC would donate 10 x Basic Text 10 x Just for Today and 4 x Reading Cards to the Convention – in the absence of literature at ASC, Duane will liaise with Harry to arrange collection in time for the convention. * The Chair opened the floor for discussion around the open letter sent out to GSR’s after some feedback last month. Some concerns were raised about the letter being read out in meetings and causing disunity. This was noted by the steering committee. | | |
| **Current financial status and contributions:**  **Treasury report**  **Opening Balance** **- £2614.23**  **Money In**  £543.00  **Money Out**  H&I - £74.00 Donation to region - £525.00  PI - £150.00 **Closing Balance - £2105.00**  **RCM - £300.00 Prudent Reserve - £2100.00** | | |

|  |
| --- |
| **Hampshire:**  **ASC summary for presentation at Region:**  A member put forward a motion to hold back the donation to region this month in order to fulfill the new ASC prudent reserve. This was seconded and carried.  Prudent reserve an open letter was sent out from the chair to all GSRs vote was held and the HASC prudent reserve was increased to £2100. was told to March Region  A motion was put to hold back the donation to region this month in order to fulfill the new ASC prudent reserve. This was seconded and carried.  **Questions for Region:**  **if someone is not a GSR and they attend area on behalf of a GSR can they vote?** |

## Kent Area

|  |  |  |  |
| --- | --- | --- | --- |
| ASC meeting details: | | Address: | Day and time: |
| Venue: | First Church of Christ Scientist | Vinters Road  Maidstone  Kent  ME14 5DX | 1st Saturday of the month at 1.30pm |
| **Number of groups and meetings:** 27 Meetings. New Wednesday night meeting at Dover  9 GSR’s in attendance, 1 apology at April 2019 ASC. 6 GSR’s in attendance 4 apology at May 2019  GSR’s read reports. | | | |
| **Sub-committee activities:**  **PI:** No current PI subcommittee chair.  Service positions available – Chair/ Vice, Treasurer/vice, Minute Secretary.  A member of the Kent fellowship with extensive PI experience is facilitate PR/ fellowship development workshops for any groups that requesting one. To date we have had three workshops in Canterbury, Gravesend, Chatham, on home group and what does that mean? The difference between Group and recovery meetings. These workshops are run as three, starting with home group then how can groups carry the NA message last how does groups work with ASC PR tools, such as H&I, PI, as well as ASC service. Groups can ask for other topics for workshops if requested. It was discussed that the final workshop could be held at camp out in September.  We have now done second workshop on groups working with ASC and more on how to carry the message.  **H&I**  Service positions available – Vice Chair  **Bridge House** (Mixed Detox) – We go in once a week on a Wednesday at 7.00pm. This meeting is attended by most clients at this detox. There were two secretary positions available, this was announced at local meetings and 2 members have filled those roles. A new rota has been produced and sent to all H&I members and ASC. **Kenward Trust House** (Men’s Rehab) – New secretary has been put in place. We would go in once every 3 weeks on Thursday at 7 pm.  **Elmley Prison** (Men’s Prison) – We have given a starter pack and they are now starting a meeting.  **Stanford Hill Prison** (Men’s Prison) – We go in every other Wednesday at 6.00pm. 2 members continue to take chairs into a well-attended meeting with members of this open prison also attending meetings in the local area. 1 member is relocating, and the vacancy is being announced at local meetings. **Maidstone Prison** (Men’s Prison) – We go in every other Tuesday at 1.30pm. Secretary stated that the meeting is well attended, 9-10 members. He discussed trying a different approach, using a meeting to discuss what the NA program is which appears to be working. There is also an issue with staff sitting in on meeting. The chair of HI going to ask if this is necessary.  **Rochester Prison** (Men’s Prison) – We go in every Tuesday at 1.30pm. 2 members report that the meeting is going strong with 9-10 prisoners attending each week.  **East Sutton Park** (Women’s Prison) – We are not currently going into this prison. However, security clearance has been accepted for a female member, there is a vetting process that needs to be cleared.  **Swaleside Prison** (Men’s Prison, maximum security) – They now have two starter packs one coming from WSO and are starting two meetings.  Literature: Maidstone needs international literature as there is a lot of none UK in mates, they are going to contact WSO HI for help, also any one whom speaks in other languages please contact Kent HI if you can go in and do chairs.  Next meeting Saturday 1st June.  **F&E:**  No current F&E subcommittee chair.  Service positions available – Chair, Vice Chair, Treasurer, Minute Secretary.  **KANAC22 treasurer now ratified.**  **Next committee meeting** –?  ADHOC committee; to investigate what inappropriate behaviour is and how it effects members.  Intent; to collect information from members then form a Kent I B guidelines. It is holding a drop in at Kent campout that members may share their experiences. | | | |
| **Events:**  None planned. | | | |
| **Additional information:**  Kent ASC service positions available – Chair/vice, Treasurer/vice, Alt. RCM, Literature Secretary/vice, Minute Secretary, Tea Person.  Kent WTF is available to download at[**kent.ukna.org**](http://www.kent.ukna.org/)  **Can all PI requests for Kent please email** [**kent.asc@ukna.org**](mailto:kent.asc@ukna.org)  **Can all H&I requests for Kent please email** [**handi@kent.ukna.org**](mailto:handi@kent.ukna.org) | | | |
| **Current financial status and contributions:**  KANAC ringfenced money - £1670.00  F&E ringfenced money - £300.00  Prudent Reserve - £635.00 this will be amended once Treasurer has Public Liability insurance cost.  Opening Balance (May 19 ASC) - £404.68  Closing Balance (May 19 ASC) - £520.55  Donation to Region - £0.00 | | | |

|  |
| --- |
| **Summary for presentation at Region:**  **Responses to action points from RSC:**  **Questions for Region:**  **1, Region going to Jersey; is it a wise use of our resources? Understanding the want to carry fellowship to the peripheral areas of our region.**  **2, Would it be a wiser use of resources to carry the message to Jersey fellowship via UK Convention going there, thus a larger fellowship exposure.**  **Request that in the UK where to find the statement check website be more prominent please.** |

|  |  |
| --- | --- |
| **Motion**: | |
| **That the UK Regional service committee form an ad-Hoc committee to investigate and formulate a UKNA fellowship safeguarding standards policy to be adopted by the fellowship.** | |
| **Intent:** (if not already clear from language of motion above): | |
| NA members include young people, vulnerable adults and many members with intersecting protected characteristics. All addicts are welcome in NA and it is important in fulfilling our primary purpose that all are safe in NA.  This ad hoc committee, through devising a policy for approval, will address the barriers that prevent addicts finding recovery (that we are able to impact).  Actions:  To review all background material within NA, what our basic principles are, who the guidelines protect, includes materials developed by other regions, and how they are used.  To investigate the barriers presented to addicts attempting to find recovery in NA meetings  To investigate UK government safeguarding laws.  To develop a workable policy that may be used throughout the fellowship. | |
| **Resource implications:** (financial and/or human): | |
| Venues, cost of travel, purchase of documents, printing final report. | |
| **Initiated by:**  Name Service position/ASC | Peter F, RCM Kent |
| **Seconded by:**  Name ASC (RCM only) |  |

## Merseyside Area

|  |  |  |
| --- | --- | --- |
| **ASC meeting details:** | | |
| **Day and time: 3rd Saturday of every month 1.00 pm-steering committee 12.15** | **Venue: Green lane Stoney-Croft**  **Liverpool Merseyside L13 7EB** | **ASC mailing address: Green lane Stoney-Croft Liverpool Merseyside**  **L13 7EB** |
|  | | |
| **Number of groups and meetings: 43** | | |
| **Sub-committee activities: Kevin White Unit: Meeting is going well. Average attendance in each meeting 6-8 people. We have good relations with staff, and they are happy to work with us. Someone raised a concern that the information contained in IP leaflets was not suitable for people going through detox. A discussion will be held at next meeting regarding this matter. People who have attended these meetings have stated that they will attend meetings upon release.**  **Birchwood: Low attendance between one and two people. Literature handed out, relationships with staff is good. One member intending to engage with NA once released. Still no news from staff regarding a proposed goldfish meeting taking place there.**  **HMP Liverpool: Average attendance between 5-10 people attending on regular basis. The challenges we faced, relating to security vetting have been resolved. Relations with the staff is the best it’s ever been. The message is being carried, and members are sharing and asking questions.**  **HMP Altcourse: Average attendance between 8-10 people but can be more if they get over on time. This issue persists. Meeting as a result of this issue starts at 6.15. A need for white booklets persists, will discuss in new business. No presentations have taken place this month. We have received an email from NAWS about PR event from the 3rd of June-9th June.**  Please list H&I meetings: | | |
| **Events: HI/PI events will be taking place on the 20th May-22nd May 2019. A stand will be set up at an event, and a presentation at St Catherine’s hospital. Another funding event for Convention will take place on the 29th June 2019. A dance will be taking place at the Brink in May 2019 to raise funds for our Convention.** | | |
| **Current financial status and contributions: Treasurer Report:**  **Starting Balance: £4992.58**  **+ Donations: £479.00**  **+Literature: £579.90**  **-Outgoings: £272.23**  **Closing Balance £5779.25**  **Prudent Reserve: £1140.00** | | |

|  |
| --- |
| **Merseyside ASC summary for presentation at Region:**  **Responses to action points from RSC:**  **Questions for Region:**  **MANA ASC is owed money by UKSO. Can this be followed up please.**  **When you buy off NA.ORG website it takes you to; Amazon, Google and iTunes. Is this an affiliation? Are we breaking traditions if we purchase off NA.ORG?**  **Will the committee that is undertaken the work around how-to best support women in recovery also explore areas of vulnerability for men?** |

## Norfolk & Suffolk Area

|  |  |  |  |
| --- | --- | --- | --- |
| **ASC: Norfolk and Suffolk** | | | |
| ASC meeting details: | | Address: | Day and time: |
| Venue: | **Friends Meeting House** | **Upper Goat Lane, Norwich** | **1st Wednesday of month, 1900** |
| **Number of groups and meetings: 32 – A new one in Lowestoft on a Saturday evening.** | | | |
| **Sub-committee activities: Our H&I and PI activities are organised by our Local Services Subcommittee. We have H&I meetings in Warren Hill, Hollesley Bay, and Highpoint prisons. We are in contact with staff from Wayland Prison and Norwich prison, but have had administrative difficulties in organising meetings there. We have H&I meetings in Hebron House female treatment centre.**  **We have a 12 Step Co-ordinator, Thomas – 07572208311, <**thomasbourke41@gmail.com>  **We regularly do presentations to the local drug treatment providers and health professionals. The next event is a PI event where we have invited professionals who may be in contact with addicts. The 7th June 1330-1630.**  **We have an F&E subcom which is developing some upcoming events, including the boat party.** | | | |
| **Events:**  Tickets are almost sold out for the boat party on the Norfolk Broads July 27th, so if you want to go, then get in quick. Call Justin 07547810253. | | | |
| **Additional information**  The NASASC is disturbed by the idea that someone had recorded the RSC meeting without the permission of people attending. | | | |
| **Current financial status and contributions: We have a balance of £198.50 which is under our prudent reserve of £500 so cannot contribute to the RSC at this time.** | | | |

|  |
| --- |
| **N&SASC summary for presentation at Region:**  **Responses to action points from RSC: One meeting in Norwich has been asked for Public Liability Insurance, but we need more clarity in whether this was a response to the venue being asked by the group, or if the venue did the asking.**  **Questions for Region:**  **UKH&I are liaising with the Home Office with regards to NA access to Norwich Prison – How is that going?**  **Does the UK Helpline have our 12 Step Co-ordinator’s contact details? (See above if they haven’t.)** |

## North East England Area

No Report Received

## North East London Area

North East London RCM report to Region May 2019

RCM report

Number of groups and meetings: groups 62 meetings 62

24 groups were represented at area in April

Sub-committee activities:

LCNA – London Convention

In Jun will looking for new commitments In May more information about it

H&I let us know that they are going to be meeting with South London with a view to possibly merging to join two area

They are struggling to get literature into institutions and are also having to share rooms with other fellowships.

Available commitments

Chair

V Char H&I

V Literature

Tea person

7-9 people/week regular

.

P&I “ Brer “Chair (6 people) will set up meeting For North. London; Gaps in Help line

P&I H&I for nacho

discussions to provide education hospital GP Surgery 1st Tuesday of month Bad street 7pm

Christmas shelters need support for comity

Over Xmas period

September St. Jails Church 7:30

Events: - London conversation

Current financial status and contributions for NE:

March closing: £ 6048.88 ( PR £ 2.500 )

April closing: £ 6800

Contributions: will be transferred end of May- £ (must be decider at next aria meeting)

£170 H&I

£70 PI.

Donation to be confirmed

£764.46 Total

We NE currently need positions: Secretary

V secretary

V Treasurer

V RCM

V literature

Treasurer

Questions for Region:

To post events on website for GSR to be able to get information for events to the meeting

After region to be asked World service for UK website to add option of subscription for events (GSR or people to be able to subscribe to receive events updates by emails)

Additional information:

City road closing

New meeting Heathrow Emigration Centre

## North West London Area

No Report Received

## NW England and N Wales Area

|  |  |  |  |
| --- | --- | --- | --- |
| **NEW&NW – report to RSC – May 2019** | | | |
| **RCM report** | | | |
| **ASC:** First Saturday of every Month 13:00, Fairfield Community Centre, Fairfield Street, Warrington, Cheshire, WA1 3AJ | | | |
| ASC meeting details: | | Address: | Day and time: |
| Venue: | Fairfield Community Centre | Fairfield Street, Warrington, Cheshire, WA1 3AJ | First Saturday of every Month 1:00pm, Saturday, December 1, 2018 - 13:00, |
| **Number of groups and meetings: 32 7voting GSRs** | | | |
| **Sub-committee activities:**  **H & I - 3pm 1st Sunday of every month. Farringdon Park community centre, Thirlmere Road, Preston, PR1 5TR**  Currently facilitating in :-  HMP Thorn cross - Warrington  HMP Lancaster Farms  Pavilion Detox - Lancaster  Ocean recovery - Blackpool  Enquiries from HMP Risley (Warrington) and HMP Berwyn (Wrexham) however not enough people coming forward to cover them. | | | |
| **Events: GSRs agreed to reach out to other groups to encourage more GSRs attend. Will be having an informal unity hour before the next ASC - food and a service presentation / share - workshop is on H & I and PI 6TH April.**  NORTH WEST ENGLAND AND NORTH WALES CONVENTION 31st May - 2nd June 2019  St Helens Hotel  Linkway West  St Helens  WA10 1NG -- £5 REGISTRATION FOR FULL WEEKEND.  £145.00 Per night based on 2 sharing includes breakfast and evening meal.  £130 for single per night. - flyers to follow. | | | |
| **Additional information:**  Exploring possibilities of merging with Local services in Manchester. Positive feedback so far. Further talks will be had with other local ASCs | | | |
| **Current financial status and contributions: Prudent reserve is £1300**  Contribution to RSC is £481.83 | | | |

|  |
| --- |
| **Summary for presentation at Region:**  **Responses to action points from RSC:**  **Questions for Region:**  **Q. Why is HIGNA attending Region? Our ASC does not consider them to be an ASC. Page 66 guide to local services.**  **Questions about non-NA Literature from members that have attended the meetings and other concerning feedback. Questions as to why not merging with website and questions about their finances i.e. why so long to build up this money? and why prudent reserve so high. Also, questions (experience from some members regarding rotation of service not being practiced.**  **Q. Some venues are asking members of NA to sign their safeguarding policy – what are the implications of this to the individual– experience please.** |

## Scotland - East Coast Area

No Report Received

## Scotland - Edinburgh & Lothians Area

|  |  |  |
| --- | --- | --- |
| **ASC meeting details:** | | |
| **Day and time:**  **First Sunday 1.30pm** | **Venue:**  **St Andrew’s Church, Easter Road, Leith** | **ASC mailing address:** |
|  |  | |
| **Number of groups and meetings: 20** | | |
| **Sub-committee activities:**  **H&I:**  H&I committee is short of people doing service and currently running with a floating committee. Financial request for funds toward H and I and PR learning day. Member has been voted in to coordinate Castle Craig rehab, holding meetings fortnightly.  **PR:**  **Co Ordinator and Chair had a meeting with management at men’s Saughton Prison. A presentation has been agreed and date been set.**  **ASC business:**  GSRs voted to close the Wednesday afternoon St Catherine’s Convent meeting as of immediate effect in relation to a complaint from the venue. This has been a concern for a while as no group members are turning up which is causing upset to the long stand and supportive venue. The staff had decided to pull all support of NA if this carries on, so closure was unanimous.  GSRs voted to Hold region in Edinburgh with suggested venue if successful, will take to groups ideas for learning workshops.  Positions available at ASC:  Vice secretary  Vice treasurer  Convention Chair (no positions taken )  Please list H&I meetings:  Ritson every wed 7-8pm  LEAP once a month Sunday morning 1030-1130am  Dunedin (Hostel) fortnightly 7-8pm Thursday  Saughton Prison Women’s fortnightly Monday 7-8pm  Saughton Prison Men’s tbc  Castle Craig hospital/rehab (new) fortnightly Tuesday 768pm | | |
| **Events: H&I and PR**  Learning Day: Saturday may 11th , 7.30—930pm Barclay Viewforth. Free entry, free food and hot drinks available. | | |
| **Additional information:** | | |
| **Current financial status and contributions:**  Contribution to Region: none  Ringfenced for Convention: £1500.00  Prudent reserve £500.00  Closing balance: £193.16 | | |

|  |
| --- |
| **Summary for presentation at Region:**  **Responses to action points from RSC:**  We agree with all changes to the RSC Guidelines and Appendices.  **Questions for Region: n/a** |

## Scotland - West Coast Area

No Report Received

## Scotland – West Lothians

No Report Received

## South East London Area

|  |  |  |
| --- | --- | --- |
| **ASC meeting details:** | | |
| **Day and time:**  **Last Wednesday of the month 7pm** | **Venue: Deptford Methodist Church**  **1 Creek Road, Deptford, London**  **SE9 3BT** | **ASC mailing address:** |
|  | | |
| **Number of groups and meetings:** 38 groups holding 42 meetings | | |
| **Sub-committee activities:**  PI Report Committee vacancies:  Vice Chair – 2-year commitment – 2-year clean time  Vice Treasurer – 2-year commitment – 2-year clean time  Tea – 1-year commitment – no clean required  PI open day – Carrying the Message of Recovery – Prison access seminar, Q&A and Do’s and Don’ts of PI presentations.  Saturday 30th March – St Mark’s Church, Upper Chapel, 11am to 4pm.  No presentations in March. April 7 – 10am – St George’s Hospital presentation in Tooting  April 14 – 11am – facilitating presentation at the London Convention  Please list H&I meetings:  Three present at last meeting – need support. No minute’s secretary.  Need rep for Brixton meeting on a Sunday.  Brook Drive secretary not turning up.  Brixton Prison Drugs Strategy rescheduled to April.  H & I meet at Gordon's Hospital on the second Wednesday of each month at 7pm on the Ground Floor - Bloomburg St, Westminster, London SW1V 2RH | | |
| **Events:** | | |
| **Additional information:**  The South East London area service committee would like to thank the regional delegate Simon for attending the ASC and doing a presentation as well as taking the time to answer questions. We would like to encourage other ASC’s to take up the offer of Members of the steering committee from region to attend their ASC to talk about the Service Structure & the benefits of it both to the individual & the fellowship. | | |
| **Current financial status and contributions:**  (following are figures from the ASC in May)  Closing Balance – including reserve £3,718.47 – excluding reserve £811.47  **£300 contributed to Region.** Sort code: 60-13-28 Account Number: 04725220 | | |

|  |
| --- |
| **South East London ASC summary for presentation at Region:**  **Responses to action points from RSC:**  **Questions for Region:** |

## South Wales Area

No Report Received

## South West London Area

|  |  |  |
| --- | --- | --- |
| **RCM report** | | |
| **ASC:** South West London Area | | |
| **ASC meeting details:**  <http://ukna.org/committee/area-london-south-west-asc> | | |
| **Day and time:**  First Monday of every month (If Bank Holiday second Monday)  19:30 | **Venue:**  Park Walk School  Park Walk  London  SW10 0AY | **ASC mailing address:**  Please contact ASC secretary on if mailing is required on [swascgdrive@gmail.com](mailto:swascgdrive@gmail.com) |
| **Number of groups and meetings:**  67 Groups; 20 GSRs attended the February 2019 ASC | | |
| **Sub-committee activities:**  H&I:  Exciting times for H&I – lots of energy and brimming with ideas!   * Brook Drive Detox:  Going well and requesting lots of literature. * Wandsworth: A mini Convention was held at the prison which was a success.  Danny is the Prison Liaison Person and has formed a good relationship with the prison and NA can go back in. While NA has been waiting to get clearance, 10 guys have been running their own meeting.  They have asked NA to open more meetings there. * Downview:  New secretary trying to get clearance. * Brixton:  Danny, the prison liaison person from Wandsworth is going in to have a meeting hoping to be as productive as it was with Wandsworth. * The prison link up system that we have used at the London convention is currently being tested and practised on to see whether it will be a viable option for this years’ London convention.   PI:  PI held a training day that reportedly went very well.  London Convention Committee  No report received  NACHO (NA Christmas Homeless Outreach)  An urgent call is being made to groups to keep this committee going. If no one comes forward, a completely new committee will need to be formed in the Summer. | | |
| **Events:**  London Convention will be 12th-14th April at Friends House in London. More information including ticket sales is available on the LCNA Website – [www.londonna.org](http://www.londonna.org)  Service-Learning Day involving the 4 London ASCs is planned in mid-May | | |
| **Current financial status and contributions:**   |  |  |  | | --- | --- | --- | |  | **Mar 2019** | **Apr 2019** | | Balance Carried Forward | £4,397.00\* | £3,961.28 | | Group Contributions to ASC | £985.25 | £1,034.31 | | ASC Expenses (net) | £717.00 | £785.50 | | ASC Contribution to Region | £703.97 | £713.99 | | Ending Balance (Reserves and Accruals) | £3,961.28 | £3,496.10 |   *\* includes £3.00 adjustment in February expenses* | | |

|  |
| --- |
| **Summary for presentation at Region:**  **Responses to action points from RSC:**  *Safeguarding and Public Liability* – A couple meetings mentioned that this was a question from venues and there was interest in hearing more about what we might say collectively. However, none of the GSRs followed-up with me after the meeting as requested!  **Questions for Region:**  *Request:*  There is interest from our area to get a better understanding about the UK Comms subcommittee which might help us fill the Chair and other open positions.  Would this be possible?  *Question*: is there some training available for doing service on the helpline? |

## Surrey Area

|  |  |  |  |
| --- | --- | --- | --- |
| **ASC: Surrey** | | | |
| ASC meeting details: | | Address: | Day and time: |
| Venue: | **St Peters Church Hall** | **Church Street,**  **Woking**  **Surrey GU22 9JE** | **3rd Saturday of the Month**  **14:00 – 15:30** |
| **Number of groups and meetings:**  We now have 22 meetings reporting into the Surrey ASC. At the last ASC we had 10 voting GSR’s present. This is the most we have ever had in attendance. The newest meeting is the Sunday Sunbury 6:00 pm HOW IT WORKS which starts on the 5th May. | | | |
| **Sub-committee activities:**  **Local Services Committee**   * Coldingley commitment is going well and is well attended. One member is doing training to get into Bronsfield, which will hopefully be up and running shortly. * Members of UK H&I will be running a workshop at the Surrey Convention * A Case Support Worker for Kent, Surrey and Sussex Probation Service (Guildford) got in touch with ASC Minutes Secretary to hopefully set up some support for their service users who attend NA meetings, perhaps to just ensure that someone is at their first meeting to welcome them, or perhaps attend with them. His details were passed on Wednesday Guildford GSR (as a service user attending this week) and to LSC Rep to consider setting up possible future PI input to educate other Probation Service Support Workers about NA. * Integrated Surrey Substance Misuse Service/I-Access/Surrey and Borders Partnership, Catalyst and Public Health Surrey are holding a feedback session 30th April 1.30-4.00pm on the integrated drug and alcohol services in Surrey. Previously we had been in touch to try to get a pathway for them to refer addicts to NA but had not had much luck making this happen. Unfortunately, none present at ASC were free to attend this session. * **The LSC Meeting is held on the first Sunday of every month at 10.30 at the Spike, Warren Road, Guildford GU1 3JH.**   **Surrey Convention Committee**   * Date of convention will be 27th of July. I have given you all some of our flyers to distribute to the groups in your areas. | | | |
| **Events:**   * + **Surrey Convention** will be held on **27th July 2019 in the Masonic Centre**. The cost of entry will be £5.00/£2.50 (working/non-working) | | | |
| **Additional information:**  We held elections as all most of the committee were due to stand down. A new Chair, Treasurer and Vice RCM were voted in. | | | |
| **Current financial status and contributions:**   |  |  | | --- | --- | | Opening balance: | £768.16 | | Money In: | £1,347.53 | | Money Out: | £1,135.39 | | Closing (before reserves): | £980.30 | |  |  | | Prudent reserve: | £1,350.00 | | Contribution to region: | 0 | |  |  | | | | |

|  |
| --- |
| **Summary for presentation at Region:**  **Responses to action points from RSC:**  None  **Questions for Region:**  Comms2 - When will the new literature prices on the Surrey.ukna.org be updated. This was raised as a concern by our GSR’s. |

## Sussex Area

|  |  |  |  |
| --- | --- | --- | --- |
| **Sussex Area**  **Report for Region May 2019, Preston** | | | |
| **RCM report** | | | |
| **ASC: Sussex Area** 17/04/18  **Position Vacant:** Alternate RCM, Treasurer, Vice Treasurer, Vice Minutes, Literature, Vice Literature.  **Next ASC:** 15/05/19 | | | |
| ASC meeting details: | | Address: | Day and time: |
| Venue: | **Ralhi Hall** | **81 Denmark Villas, Hove, BN3 3TH** | **3rd Wednesday of every month. 7 -9pm, doors from 6:30pm** |
| **Number of groups and meetings:** 35 weekly meetings across Sussex area.  16 GSRs attended. | | | |
| **Sub-committee activities:**  F&E committee is going well. Next F&E meets twice a month on Saturday evening at Evangelical Church, Park Hill Road, Brighton. 6pm.  **LSC** (Local Services Committee). Meets monthly 2nd Tuesday 7pm Friends Meeting House, Ship St, Brighton.   * LSC responsible for all H&I, PI, Website, and Outreach service in Sussex area.   **H&I meetings:** Reports given by LSC Chairperson attendance to UKH&I over recent months.  **Ford Prison** Saturdays 10-11am, small but regularly attended. New meeting Monday evenings start tbc.  **Lewes Prison** First NA meeting to take place on Tuesday 7th May, 10:15 am. We have two members cleared and vetted.  **Royal Sussex County Hospital Brighton** Every second Tuesday 6:15pm – 8pm, small but regularly attended.  **Lighthouse Recovery (Worthing)** Tuesdays 7.30pm – 8.30pm. Well attended, meeting going well.  **Langford Centre (Bexhill)** Now a combined male and female meeting once a month Monday 2pm – 3pm. Well attended, meeting going well.  **Upcoming:** We have been approached by this new treatment facility in Littlehampton, Longlove House for an inhouse NA meeting. One of our members will make face to face contact on the 30th April. **Meeting lists:** New meeting lists available and are being distributed. | | | |
| **Events:**  **Convention:** SANAC11 will take place at the Holiday Inn, Brighton Seafront. 19th – 21st July 2019. Further details to be found on both UK and Sussex websites. We have a current balance of £2,604.38. Pre-registration and discounted hotels are now available on the website. www.sussexna.org  **Convention Fundraiser:** Saturday 11th May, Hannover Centre, Brighton. | | | |
| **Additional information:**  The issue about the flow of funds from Sussex Area to Region was raised and discussed. The GSRs voted to reinstate the flow of funds to Region and we have a donation of £250. | | | |
| **Current financial status and contributions:**  We have reassessed our prudent reserve and increased this slightly. We are fully self-supporting. We have just appointed a new minute’s secretary and full financial report will follow. | | | |

|  |
| --- |
| **Summary for presentation at Region:**  **Responses to action points from RSC:**  **Questions for Region:**  Nil |

## The Shires Area

|  |  |  |  |
| --- | --- | --- | --- |
| ASC meeting details: | | Venue address: | Day and time: |
| Venue: | Buckden Millennium Community Centre | Burberry Road, Buckden, St Neots PE19 5UY | **1300-1500 3rd Saturday of the month** |
| **Number of groups and meetings: 27 groups spread out over 25 meetings.** | | | |
| **Sub-committee activities:** | | | |
| **Events:**  June Unity Day | | | |
| **Additional information:** | | | |
| **Current financial status and contributions:**  **Opening Balance £1329.51**  **Donations in £290.00**  **Outgoings £651.58**  **Closing Balance: £967.83 (£147.83 above prudent reserve)**  **Donating £500.00** | | | |

|  |
| --- |
| **Summary for presentation at Region:**  **We are growing stronger and opening new meetings.**  **Responses to action points from RSC: none**  **Questions for Region:** |

## West Country Area

No Report Received

## West Midlands Area

|  |
| --- |
| ***West Midlands RCM May's report to Region***  **(West Midlands)** |
| **RCM report** |
| **Number of meetings 72 GSR's attending 17** |
| **Sub-committee activities:**  **H&I is going well they are going into HMP Featherstone / Park House / New Leaf / Rayside / Tamarind / Livingstone House**  **F&E is going well they just put on an event Easter Bingo**  **PI is going well an active committee**  Please list H&I meetings: |
| **Events:**  **The Area assembly went well we voted in and new committee at area and the RD attended and UK PI come and done a workshop on chit meetings we feel this event could have been better attended but it was held on Mother’s Day but we did have people attend from out of area and we would like to thank them for attending**  **Coventry Unity Day on the 4th of May details are on the events page on the UKNA website** |
| **Additional information:**  **we are having a fellowship development Unity Day on the 25th of May at Alcock Street** |
| **Current financial status and contributions:**  **Opening Balance £1614 Closing Balance we don't have due to a new treasure, but we are below our PR so no Donation to Region** |

|  |
| --- |
| **Questions for Region:**  **How can we attract people into service?** |

## Yorkshire & Humberside Area

|  |  |  |
| --- | --- | --- |
| **YAHANA ASC – report to RSC – May 2018** | | |
| **RCM report** | | |
| **Day and time:**  1st **ASC: 1ST Saturday of month** | **Venue: The Old Chapel, 43 Westfield Rd, (Off Burley Rd), Leeds LS3 1DG.** | **ASC mailing address:**  **Why does WS need this?**  **Email yahana.secretary@gmail.com** |
| **Number of groups and meetings:** 68 or 69 groups 73 meetings New meetings and Halifax in Sheffield provided with literature a starter pack. Proposed meeting in Ripon. 10 GSRs at April ASC and 8 observers. May 8 GSRs at start of meeting Halifax sometimes NA meeting sometimes not. Addaction Sheffield offering NA meetings | | |
| **Sub-committee activities: H & I /PI**  PI Plan to invite staff from the police and crimes commissioner’s office to the convention. Also planning pi presentation. Attendance at Leeds festival discussed at length decision made to impose 2 years clean time as a requirement to attend. Tent to be manned daily from 10 am to 2 am on rota basis.  H and I committee suggestion made that as Key rings are not allowed in to prison how about producing coloured clean time rubber wrist bands.  H&I meetings: Regular meetings held in: MP Wakefield. HMP New Hall F (Wakefield) HMP Whealstun. HMP Armley Leeds. X2. HMP Hull Bridges Rehab Hull. Linwood House Rehab Barnsley. HMP Humber (Hull). HMP Moorlands (Doncaster). HMP Hatfield (Doncaster) HMP Lindholme (Doncaster). Oasis Detox Bradford. Phoenix Rhab (Sheffield). HMP Askham Grange (York). First meeting in Full Sutton maximum security prison scheduled for Friday 24th May. | | |
| **Events: Unity Day Hull 22nd June. Convention Leeds July 10-11th August. Unity Day York 21st September**  **Convention** Plans well advanced still raising funds. Everything going well, now have a Hospitality person and a Technical person who will take charge of parking, hotels, and wants to know anyone with a spare room who can host someone. £4698 in funds. The aim being to leave the next committee with a healthy balance.  Need volunteers for stewarding and registration, and F&E chair. Future conventions do not have to be in Leeds.  **Unity days** planned in Hull 22nd June the Annex Ventnor Street Newland Avenue Hull HU52DH and York St Clements Community Hall YO231BW 21st September. | | |
| **Additional information:** Fellowship development committee formed. Producing questionnaire as to why groups do not attend area. Assessing options for moving ASC to York or Hull or varying venues on 0n a rotating 4-month basis. Do we need an ASC ???? service assemblies  Adaction Sheffield offering NA meetings as part of their program. Suggest a gentle approach to organisation and ask them to change it | | |
| **Current financial status and contributions:** March opening balance £1694.94 H and I stipend increased to making ASC prudent reserve £1300 closing balance £1249.44 | | |
| **ASC summary for presentation at Region:**  **Responses to action points from RSC:** No available feedback re safeguarding or insurance  **Questions for Region:**   1. **Responsibility for any claim relating to incidents at any NA event.** It has been suggested that the admin committee would be responsible. Questions are, is this true and if so which admin committee? 2. **Rubber clean time wristbands in addition to keyrings and medallions** 3. **Young minors identifying as addicts**. We have a member under 16 attending meetings.? Young person’s meetings in London. Guidelines and legal input required 4. **How does one get an informed opinion on any urgent matters such as this between regions**? Do we have anyone who is able to provide verifiable and accurate legal advice?   Can region obtain legal advice on both these matters?   1. **Proposal November RSC** Grange Park Hotel Hull £200/day unlimited supply of hot water for our own teas and coffees. Twin Room B and B £70 .00/night | | |

# Regional Delegate

**East Midlands Area Assembly**

I was invited by the East Midlands RCM to do a workshop at their Area Assembly on 31st March. It was a great event, with about 35 in attendance.

**European Service-Learning Days (ESLD) in Prague.**

The trip was from 26 - 28 April. I had to travel a day earlier than planned, as the workshops I was facilitating turned out to be on the Friday. I bought an additional ticket, and the ESLD Committee funded my room for the additional night.

The workshop was on Friday morning, and I delivered part of a new, 4 Module PowerPoint, that I’m sure we will start to use in the UK soon. It will be attached to this report.

**Impressions:**

The whole event was excellent, with about 150 people attending, from all over Europe, and as far afield as the USA and Costa Rica. The schedule is attached to this report. There were a lot of small group discussion sections, so attendees got to add their voices. Most of this material will be posted online over the next weeks.

One thing that was obvious was the lack of participation from the UK Region; Only one member attended, apart from the RDA and me. It seems like such a missed opportunity, as there was a lot of good learning to be had there.

There were two stand-out workshops for me: The SPAD (Spiritual Principle A Day) workshop, and the DRT/MAT (Drug Replacement Therapy/Medication Assisted Treatment) workshop. Both were run because new pieces of literature are in the process of being written. We would like to do the DRT/MAT workshop at Region before the cut-off date for submissions, which is soon.

**NB:** Sam, the Alt RD, has written a report on her impressions of the Learning Days. It’s attached to this report.

**Safeguarding**

I said I’d collect some information about Safeguarding. There’s a proposed Safeguarding statement attached to this report for discussion at Region.

**NA and Social Media**

There’s a useful new series of flyers concerning our members use of social media. I’d like to suggest we look at them, and we can perhaps adopt them as a Region. They are attached to this report. It’s part of a larger Ppt presentation that would be good for us to look at together.

**RSC Seating policy**

I’m now a member of the Ad Hoc committee that is looking at how we can accommodate virtual meetings, Groups and Areas at the UK Region. I’m point person for a similar work group at the EDM and have just been invited to be part of a world Services work group looking at Seating for the next WSC.

Thanks for Letting me be of service,

Simon J

UK RD

European Service-Learning Days – Prague 2019

The 3 days was of huge benefit to spend time gathering & giving information across all aspects of service. It was a humbling experience to be part of a gathering of NA members thirsty for development in small communities, hungry for experience & knowledge around our program & wanting to be of service. Mix of experience & growth from Russia, Egypt, Scandinavia, Slovenia, Romania, Greece, USA, Poland, Ireland, France, Turkey, Iceland & Mexico. Established communities with a wealth of experience in recovery & service with significant lengths of clean time, equally inspiring to members.

ESL was conducted in English, however for many this was not their first language & for the majority of those attending the literature is not yet translated into their mother tongue. It is not uncommon for members to access literature in a third language. All through the week end translations were taking place for individuals fostering a sense of inclusion of all our members.

We have bought back resource materials for workshops, information for your Areas & flyers for future events

Future Translations:

Chinese & Latvian basic texts to be finally published within the next month.

Workshops & workgroups:

PI vs PR was hugely informative workshop of which UK fellowship could learn a lot. The ethos that continued working with professionals is not just a one hit wonder, but a commitment to follow up & develop on relationships within communities alongside other committees captured the spiritual direction of the NA message.

Drug Replacement Therapy - DRT:

A much-needed workshop for clarity & conscience around the common place use of DRT by members seeking recovery in NA. What it means to us as a fellowship & how we can help. This could be an engaging use of Workshop material at RSC.

Spiritual Principle a Day - SPAD:

A workshop around our new literature being produced by NAWS as directed by our fellowship through last WS conference. A meditation book (similar format to Just for Today) focusing a spiritual principle a day. Details of workshop at NA.org, step by step guidance around individual or group input. 6 spiritual principles on website till June, then another 6 & so on for another 1.5yrs in sections for members input in writing the book.

Another possibility for delivery at RSC.

H&I:

Female member shared about her service in San Quentin Prison for past 30yrs. Hugely emotive.

Some good experience shared around communicating with professionals...what literature to leave, future conversations to have, PR opportunities. Will disseminate further material when received

Jane@na.org

# Report on proposed guideline changes

UKNA RSC guidelines updates for consideration:

**Appendix 14** – update travel and subsistence policy to ensure it is also suitable for use by UKSO directors when claiming for expenses related to travel by personal vehicle. Ease of use/forms of calculation to be considered. Update process by which RCMs may request support to attend RSC for clarity

**Section 3.14** - Grounds for removal from RSC admin and subcommittees, add behaviour that endangers other members or brings NA into disrepute – possibly use mediation process from Appendix 13

**Appendix 15** - Inventory process -update guidelines to reflect more practical inventory process and to reflect on recent inventory

**Appendix 17** - Concept 10 update guidelines to reflect more practical Concept 10 process and to reflect on recent ad hoc committee experience

**Proposed amendments to the Appendix 14 - Travel and Subsistence policy**

Vice Treasurer was asked to propose changes in order to amend the current travel and subsistence policy, to make clearer and more user friendly the process to be followed.

**Specific changes to be made:**

To include pence per mile for non-hire vehicles.

To remove “Several members of the admin committee shall support each other to source a prudent Hotel or Accommodation arrangement, thus ensuring monetary prudence” from the policy.

To include the wording “the treasurer of the” to the sentence “The subcommittee chair should contact UKNA Admin Committee at the earliest opportunity and make them aware that this is required”.

To include a deadline for RCM’s requesting funding “As soon as possible after the 1st ASC following the RSC (deadline 6 pm on 2nd Sunday of the months between RSC meetings)”.

To include that the RSC, should it be over it’s prudent reserve, will only fund one representative from any ASC that is below its prudent reserve and only then beyond the level that is already included for that RCM in the ASC prudent reserve (the ASC will only send one representative in this instance)

To include the word “above” to the sentence “ASC pays (prudent reserve): £150.00”.

**Research to support the designation of the pence per mile that may be claimed:**

Proposal: To set a pence per mile for non-hired vehicle travel at 20p.

Having done some playing around with numbers, have come up with the following;

<https://www.gosimpletax.com/blog/car-mileage-allowance/> [accessed 22 April 2019]

<https://www.mileiq.com/en-gb/blog/business-mileage-rates-uk/> [accessed 22 April 2019]

<https://www.gov.uk/government/publications/advisory-fuel-rates> [accessed 22 April 2019]

According to the [gov.uk](http://gov.uk) website the maximum you can claim is 45p per mile for the first 10,000 and 25p per mile thereafter before having to pay tax and national insurance.

This includes vehicle excise duty, insurance, MOT, wear and tear of the vehicle and fuel.

An example of how this would work;

For a member to travel from Maidstone to RSC in Preston is 276 miles one way, multiply by two is 552 miles round trip.

At 45p per mile it works out at £248.40

At 35p per mile it works out at £193.20

At 25p per mile it works out at £138.00

At 20p per mile it works out at £110.40

If they travel by train using their disabled person railcard (which gives them a third off all UK train journeys) it works out at £78.40

If they drove to Preston, their fuel expense plus crossing the Dartford crossing twice, it would work out at £60.00

Another way this could work;

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Litres in a gallon | 4.546 |  | Litres in a gallon | 4.546 |
| Avg. price per litre petrol | £ 1.21 |  | Avg. price per litre petrol | £ 1.21 |
| Avg. price per litre diesel | £ 1.30 |  | Avg. price per litre diesel | £ 1.30 |
| Avg. price per litre LPG | £ 0.60 |  | Avg. price per litre LPG | £ 0.60 |
| miles per gallon | 30 |  | miles per gallon | 35 |
| price per mile petrol | 18.34p |  | price per mile petrol | 15.72p |
| price per mile diesel | 19.75p |  | price per mile diesel | 16.92p |
| price per mile LPG | 9.09p |  | price per mile LPG | 7.79p |
|  |  |  |  |  |
| Litres in a gallon | 4.546 |  | Litres in a gallon | 4.546 |
| Avg. price per litre petrol | £ 1.21 |  | Avg. price per litre petrol | £ 1.21 |
| Avg. price per litre diesel | £ 1.30 |  | Avg. price per litre diesel | £ 1.30 |
| Avg. price per litre LPG | £ 0.60 |  | Avg. price per litre LPG | £ 0.60 |
| miles per gallon | 40 |  | miles per gallon | 45 |
| price per mile petrol | 13.75p |  | price per mile petrol | 12.22p |
| price per mile diesel | 14.81p |  | price per mile diesel | 13.16p |
| price per mile LPG | 6.82p |  | price per mile LPG | 6.06p |

<https://www.theaa.com/driving-advice/driving-costs/fuel-prices> [accessed 22 April 2019]

<https://www.globalpetrolprices.com/United-Kingdom/lpg_prices/> [accessed 24 April 2019]

**Railcards**

16-25 railcard <https://www.16-25railcard.co.uk/>

26-30 railcard     <https://www.26-30railcard.co.uk/>

Senior railcard    <https://www.senior-railcard.co.uk/>

Two together railcard     <https://www.twotogether-railcard.co.uk/>

Disabled person railcard <https://www.disabledpersons-railcard.co.uk/>

Most of these railcards cost £30.00 per year and £20.00 a year for the disabled railcard.  There is also the option to buy a three-year railcard, for example the disabled person railcard is £54.00 for three years.

Overall most ASC’s give their RCM a budget of between £200.00 and £250.00.  With this being the case, I believe we should pay 20p per mile.  This will not include wear and tear on the vehicle as the person travelling is choosing to use their own vehicle and there are more prudent ways to travel to RSC’s.

# Sub Committees Reports

## UKComm²

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Comm²*** | | | | |
| **Mission Synopsis:** | | *The objective of this subcommittee is to fulfil NA’s primary purpose in accordance with the Fifth Tradition: “To carry the message to the addict who still suffers.” This is done in accordance with the 11th Tradition: “Our public relations policy is based on attraction rather than promotion; We need always maintain personal anonymity at the level of press, radio and films.” It is done by making information available to addicts and the public in a manner that is clear and easy to understand.* | | |
| **Report to RSC date:** | | March 2019 | | |
| **Meetings since the last report -**  **Dates and attendance:** | | *April - 7 attendees* | | |
| **Committee:** | | *Andrew – Site Admin/Email Coordinator, Tania – Share Review Chair, Ben – Secretary, Rachel – Share Review Vice Chair, Julianne – Treasurer, Steve – 12 Step Coordinator, Gav – Events Coordinator, Scott – Meetings Coordinator, Ade – Distance Sponsorship Chair, Trudi – Online Meetings Coordinator, Sammy – Online Meetings Vice Coordinator* | | |
| **Positions vacant: (RCMs please report these at your ASC)** | | *Chair, Vice Chair, Distance Sponsorship Vice Chairs, Vice Treasurer, Vice Secretary, Email Coordinator, Helpline Volunteers, Helpline Day Coordinator, Helpline Trainers, Share Review Committee Reviewers, Distance Sponsors* | | |
| **General report:** | | *In desperate need of a chair. In the meantime, and according to current Region guidelines we would like the Region Vice Chair to attend our meetings and give our report. We still however will have 2 members attending UKCNA. Website: All going well. Need feedback regarding the mew email and file storage system. Old email addresses are currently in the process of migration. We have doubled the amount of 12 steppers keep up th good work we are still short in a lot of areas (see table below)*  *Share Review: 24 shares reviewed (3 rejected) since the last Region. Distance Sponsorship: All going well. In desperate need of female sponsors. Helpline: All going well. Need volunteers as always. New committee meeting every 2 months. Online Meetings: All going strong with an average attendance of 30-40.* | | |
| **Problems/progress against specific objectives, requests or questions from Region:** | | *Update meeting contacts and need 12 steppers. Also, female sponsors Need members for our committee especially chair.* | | |
| **Workshop preparations:** | | *None* | | |
| **Highlights of communications with ASC and WSC committees:** | | *Updated meetings list sent off to NAWS. DS has been attending NAWS Rural webinars.* | | |
| **Suggestions or recommendations to RSC:** | | *Please help recruit 12 step volunteers and committee members and female sponsors.* | | |
| **Requests for guidance from RSC:** | | *How to encourage people to serve on the committee i.e. as chair, treasurer and secretary?* | | |
| **Financial report: Status and expenditures Request for funds** | | *Request £1900 stipend* | | |
| **Meeting minutes provided to Resource?** | | Yes | | |
| **Treasurer report provided to resource and region treasurer?** | | Yes | | |
| **Subcommittee Meeting details:** | | | **Address:** | **Day and time:** |
| **Venue:** | Skype | | Skype | Last Thursday even months 7.30pm  *Is Skype available? YES* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Area** | **Meetings** | | **12 Step** | |
| Channel Islands Area | 4 | 0 | 0 | 0 |
| Chiltern & Thames Valley Area | 42 | 0 | 3 | +2 |
| Cornwall Area | 12 | +2 | 7 | +1 |
| Devon Area | 20 | 0 | 6 | 0 |
| Dorset Area | 43 | +1 | 7 | +1 |
| East Midlands Area | 30 | 0 | 5 | +3 |
| Essex Area | 31 | 0 | 1 | -1 |
| Free Counties Area | 24 | -1 | 3 | 0 |
| Greater Manchester Area | 50 | 0 | 7 | +1 |
| Hampshire Area | 31 | -1 | 3 | 0 | **Helpline Stats** | | | | | |
| Kent Area | 28 | 0 | 6 | +3 | Month | Calls | | Min |
| Lancashire - East & Central Area | 28 | +1 | 3 | 0 | Feb | 1373 | | 7840 |
| London - North East Area | 62 | 0 | 7 | +2 | Mar | 1380 | | 6988 |
| London - North West Area | 84 | -3 | 11 | 0 | Apr | 1425 | | 6386 |
| London - South East Area | 39 | 0 | 2 | +1 |
| London - South West Area | 62 | -1 | 1 | 0 |
| Merseyside Area | 42 | +1 | 4 | +3 | **Website Stats** | | | | | | | |
| Norfolk & Suffolk Area | 33 | -1 | 3 | +1 | Month | | Visitors | | | Pages | | Bandwidth | |
| North East England Area | 31 | +3 | 4 | 0 | Feb | | 51795 | | | 343896 | | 116.71GB | |
| NW England & N Wales Area | 66 | -2 | 8 | +1 | Mar | | 56052 | | | 369859 | | 152.28GB | |
| Scotland - East Coast Area | 23 | -2 | 2 | +1 | Apr | | 55110 | | | 475954 | | 140.79GB | |
| Scotland - Edinburgh & Lothians Area | 30 | -1 | 13 | +7 |
| Scotland - Glasgow & West Coast Area | 67 | 0 | 2 | +1 |
| Scotland – West Lothian | 1 | +1 | 3 | +3 |
| South Wales Area | 15 | -2 | 5 | +1 |
| Surrey Area | 22 | +1 | 2 | 0 |
| Sussex Area | 36 | -1 | 9 | +2 |
| The Shires Area | 27 | -2 | 4 | +2 |
| West Country Area | 45 | -1 | 4 | +1 |
| West Midlands Area | 62 | -4 | 11 | +4 |
| Yorkshire & Humberside Area | 70 | +1 | 11 | +6 |
| UK Farsi Groups Area | 13 | 0 | 0 | 0 |
| **Total** | **1173** | **-11** | **151** | **+79** |

## UKCNA – Convention Committee

|  |  |
| --- | --- |
| ***UKCNA30 Committee Report*** | |
| **Mission Synopsis:** | To put on successful and self-supporting events weekend of celebration of shared recovery  (UKCNA 30), themed “Never Alone, Never Again) over the weekend 5,6,7 July 2019. |
| **Report to RSC date:** | 11 and 12 May 2019 |
| **Meetings since the last report -** | Saturday March 23rd, 2019  Sunday 28th April 2019 |
| **Committee:** |  |
| **Positions vacant:**  **(RCMs please report these at your ASC)** | Vacant Positions  Vice Secretary (1 year)  Chair Media (1 year)  Vice Newcomer Rep (6 months)  Programming - Chair & Vice (4 years, 3 years)  Stewarding Chair and Vice (4 years, 3 years). |
| **General report:** | Planning and progress on course. As our Programming chair resigned with a partially filled Programme,  Dave J (Committee vice chair) has led with some support from myself and we are at an advanced  stage in terms of programme planning and booking speakers. We have responded to request made at  RSC in Jersey (March) and there will be an LGBTQ+ meeting programme  Flyers will be available at Preston RSC (May).  Registration price at £25 and Pre Reg £20. We believe this represents excellent value for money and  encourage members to take advantage of the saving by pre-registering.  Designs for lanyard sorted, wristbands etc and repeating previous practice of bulk orders to achieve  economies.  Merch preparation is underway, and we will use previous suppliers. Mixture of event specific and  generic NA material, will use UKSO for some merch if they choose not to have a retail presence at the  convention. |
| **Problems/progress against specific objectives, requests or questions from Region:** | Need positions filled. Stewarding urgently needed.  We will distribute flyers to RCMs for wider dissemination. |
| **Workshop preparations:** | Awaiting requests for room booking in the light of demand from RSC Subcommittees |
| **Highlights of communications with ASC and WSC committees:** | Not applicable. |
| **Suggestions or recommendations to RSC:** | The dates we would usually put the convention on (i.e. the first full weekend in July) are already taken  next year. The convention committee has repeatedly requested permission to make bookings several  years in advance which has been previously declined by the RSC. It would be useful if the body would  indicate a willingness for UKCNA31 (and 32 and 33) to be at the Birmingham Hilton and we should be  able to book the second weekend in July 2020 for 31. A commitment to several years would be also  helpful and would enable us to negotiate reduction (or at least lack of increase) in room prices. There  is a track record of successful events at this venue which is in the middle of the UK and has lower costs?  to us than any comparable facility.  **REQUEST.** Decide to allow UKCNA to be at Birmingham Hilton for the next three years.  At the requirement of the RSC, we make slots available to RSC subcommittees to put workshops/  events on at the convention. We would be grateful if any subcommittees who wish to take this up  would confirm this at the May Region in Preston. We need this info so that we can finalise the  programme for printing.  **REQUEST.** Any RSC Subcommittee wanting a programme slot to inform us at May RSC.  There has been previous discussion regarding the possibility of UKSO have a presence/selling  literature and merchandise at the convention. Does UKSO intend to go ahead?  Should any member of the body wish to nominate a speaker for the convention; please contact  Dave J (details below). |
| **Requests for guidance from RSC:** |  |
| **Financial report:**  **Status and expenditures**  **Request for funds** | Contained in minutes sent to Resource.  Committee has adequate financial resources. No funds requested. |
| **Meeting minutes provided to Resource?** | Sent to Resource |
| **Treasurer report provided to resource and region treasurer?** | Current balance after April 2019 committee meeting £  Payment of £1036 for lanyards and wallets and approximately £200committee travel expenses  Pending. I have suggested to Jason T (Treasurer) that he make these payments and then submit  up to date report to Hayley. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Subcommittee Meeting details:** | | **Address:** | **Day and time:** |
| **Venue:** | **Hilton Hotel** | **Pendigo Way, Birmingham, B40 1PP** | **Last Sunday of the month**  **At 1200 midday.** |

## UKFD - Fellowship Development

No Report Received

## UKH&I - Hospitals & Institutions

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | **UKH&I Subcommittee Region Report, May 2019** | | | **Mission Synopsis** | ***UKH&I support and help all H&I Areas of the UK; putting on learning days, workshops, presentations; they work alongside all subcommittees of the RSC. UKH&I Prison Sponsorship work alongside allowing addicts within institutions to have literature and sponsors at their request. The merchandise UKH&I sell, helps in funding for Basic Text for anyone who is in an institution and cannot get to a NA meeting, in the first instance they need to write to UKSO requesting one.*** | | **Report to RSC date** | 11th & 12th May 2019, Preston | | **Meetings since the last report**  **Dates & attendance** | 2 Meetings since last report  **07/04/2019** (12 in attendance) – joe j, Darren S, Paul M, Alison W, Mike P, Sid, Hilmi, Jon-Jon M, Andrew T, Dai M, Jason H & Ken.  Apologies: Ann-Marie (Secretary), David N (Merchandise) & Tommy (Tea Person)  **05/05/2019** (9 in attendance) – joe j (Chair), Alison W (Treasurer), Sid (Hampshire Prison Sponsorship Liaison), Darren S (PS Welcome Packs), Paul M (PS Chair), Hilmi (Kent H&I Chair), Anne-Marie B (Secretary), David N (Merchandise & Resource Chair) & Mike P (Vice Chair)  Apologies: Jon-Jon (FLO) & Tommy (Tea Person) & Steve (Highlands & Islands) | | **Committee** | Chair – Joe J  Vice Chair – Michael P  Treasurer – Alison W  Merchandise & Resources – David N  FLO – John M  Secretary – Ann-Marie A  PS Chair – Paul M  Tea Person – Tommy M | | **Positions vacant:**  **(RCMs please report these at your ASC)** | None at present, as per current guidelines | | **General Report** | Area reports received:   |  |  | | --- | --- | | **April 2019** | **May 2019** | | Devon - written | GMANA - written | | MANA - written | Hampshire - Written | | Kent - verbal | North East – written | | Wales - verbal | Norfolk & Suffolk - written | | Sussex – verbal via FLO | Kent - written | | West Midlands - written |  | |  |  |   Committee would like to thank H&I Areas for their reports; all reports read and highlights made in Subcommittee Meetings.  **Chair:** Issues with accessing UKH&I email for approximately 2 months; all sorted now; 10 email request (up to and including 05/05/19) – all dealt with; **would like to reassure the RSC that the UKH&I Subcommittee is strong and working really hard to fulfil its aims & objectives in a manner that is conducive to serving the Fellowship. 😊**  **Prison Sponsorship:** March 2019 effected 52 prisons; April 2019 - Prison Sponsorship has received 15 male letters to sponsors no female; 16 male info requests and four females; five male sponsors allocated, one female; four Basic Text requests; 32 prisons affected. post vacant – Sponsor Liaison, 2 yrs c/t; **next prison sponsorship meeting is Sunday 2nd June 11.00pm @ The Gordon Hospital Bloomburg Street, London SW1V 2RH,**  **FLO:** Attended LCNA Convention 12/14th April to collate information re: clearance system and barriers into prison. The help from members over the course of the weekend to support our upcoming joint meeting on 25/04/19 with UKPI and Home office Minister of Prisons Edward Argar.  Over the weekend FLO had the opportunity to speak with members far and wide throughout the UK to help get a clearer informed picture of our difficulties as a fellowship in gaining access to prisons. Members from Norwich the North east region as well as many London areas, Dorset have provided FLO with detailed current information. FLO also attended the Public Information workshop on the Sunday of the convention to request support from the North London PI Committee in relation to our service commitments. This was jointly attended by FLO and other members of our committee. The meeting was positive and we hope to gain positive outcomes in moving forward.  25/04/19 UKH&I FLO Attended a meeting with UKPI to present to the Minister of prisons Edward Argar our findings on our experience of service in prisons nationally. The meeting was very open and formal in nature when we presented all of our findings of barriers to access prisons.  Also, in attendance were two other civil servants Rob Stanbury HMPPS/ Ben Hall Ministry of Justice. Rob openly offered in the meeting to attend our next UKCNA convention in July to help us assist our members similarly to what happened last year.  **London Convention:** Went well; received a contribution of £200.00 (how cool!); Merchandise & Resource table available all weekend; decision made by committee to donate 10 t-shirts to give out by Convention to newcomers; workshop on the Sunday facilitated by Chair – 2 really good shares and attracted members to H&I service  **Dorset Unity Day:** Unfortunately Chair unable to attend due to illness. | | **Problems/progress against specific objectives, requests or questions from Region** | Revised UKH&I Guidelines have been forwarded to RCMs; main revision is the inclusion on Vice FLO post.  Committee is really hoping, and confident, that the Guidelines will be ratified in Mays Region.  Please note that initial Guidelines for ratification where first presented at Region in January 2019. | | **Workshop preparations** | ***Guilford Convention:*** UKH&I have been invited to attend Guildford Convention we have a slot at 1pm it's straight after main share; Weybourne house, Guildford Masonic Centre, Westbourne house, St Catherine’s, Hitherbury house, Guildford, Gu2 4dr, Saturday 27th July, 11:00-18:00 – Vice Chair & Treasurer to attend.  ***Sussex Convention (July 19th – 21st)*** – UKH&I Chair & FLO will be attending; selling merchandise and facilitating workshop/presentation on the Saturday  ***UKCNA (July 2019)*** – H&I requesting room & time as HMPPS have offered to attend re: clearance; committee attendance to be discussed in June 2019 Committee Meeting  **Weymouth Unity Day (August 2019) –** PS Chair to attend  ***YAHANA Convention (Sat 10th – Sun 11th August)*** – FLO is expected to attend along with member of UKPI  ***Essex Convention (Sat 31st Aug – Sun 1st Sept)*** - Vice Chair will attend and facilitate workshop/presentation; other committee members will also be in attendance as they are going to it  **UKH&I Subcommittee Meeting JULY 2019 – will not take place as the date clashes with UK Convention; sub committees are kindly asked to commit to submitting reports to UKH&I Secretary by 07/07/2019**  UKH&I Committee meeting – London now operates an ultra-low emissions zone; so there could be a charge if driving into Subcommittee meeting if your car does not comply with regulations; you can check your car on line to see if it complies  <https://tfl.gov.uk/modes/driving/ultra-low-emission-zone> | | **Highlights of communications with ASC and WSC committees** | BT Post Cards – request for post cards from UKH&I; we do not supply them (we used to); suggestion is that local H&I Areas develop their own; UKH&I can develop a template that can be forwarded to local H&I committee members for printed; if however this body general consensus is that we get some then we will facilitate this 😊  **South Wales:** attended Subcommittee Meeting on 07/04/2019; requested support from local H&I areas to facilitate carrying the message in Welsh Prisons; UKH&I Chair has arranged for them to attend West Country H&I Subcommittee, in June, to discuss.  **Greater Manchester**: Received their April minutes, discussing the possibility of creating a metropolitan H&I group with other local ASCs. Greater Manchester are also planning a learning day, they will be attending the UKH&I subcommittee meeting to see what resources we can provide. They are also considering doing a joint presentation with PI in Strangeways.  **Hampshire:** PS Liaison attended in person. Hampshire is thinking about putting on a UKH&I learning day in October or November. Merchandise has been arranged  **Norfolk & Suffolk:** There is a concern with HMP Norwich, security is not letting anyone access the prison who has a criminal record – information passed onto FLO.  **Kent:** H&I Chair attended in person and said that he hands out a small leaflet to let people know what’s going on in the prisons/detoxes re: times and dates, and the commitments going in his area; five former HMP Rochester inmates attended the London Convention. 😊  **Devon:** No progress on getting a panel leader or names for vetting. Channings Wood is chasing the committee for names. Plymouth Unity Day on the 5th October. | | **Suggestions or recommendations to RSC** | Two pieces of literature that members may find useful when carrying out H&I service are:  H&I Handbook pdf <https://www.na.org/admin/include/spaw2/uploads/pdf/handbooks/H&I%20Handbook.pdf>  H&I Basics pdf  <https://na.org/admin/include/spaw2/uploads/pdf/PR/PR_H_I_Packet.pdf>  Also, worth reading is the Hospitals & Institutions Service & the NA Member pamphlet  UKH&I is developing a full H&I Meeting list excluding prisons meetings. We therefore need the following information:  Name of institution/organisation/hospital, Day of meeting, Time of meeting, Frequency of meeting | | **Requests for guidance from RSC** | UKH&I Guidelines ratification 😊  Email & Prison Sponsorship – have got a UKNA email address but use yahoo for reliability and consistency; concerns expressed that system is working well as it is and do not want to change; also pointing out that PS has an UKNA email but use a different server  Prison Sponsorship and link on website – suggestion at last Region that a link is made available to apply to be a Prison Sponsor; this was discussed at PS meeting on 04/05/19; conclusion – website to provide a link directly to PS email to express an interest in Prison Sponsorship providing email address and contact number  Motion 02-19 made on 13/01/2019 – UKH&I Committee is requesting motion is withdrawn/revoked/rescinded  UKH&I looking for design ideas for new design for merchandise; please can you email any ideas to UKH&I Chair and/or UKH&I Secretary... thanking you in advance  UKNA Email addresses - Committee would like to know if we are compelled to use UKNA email addresses; concerns where expressed about some of the challenges to navigating and maintaining UKNA email addresses. | | **Financial report**  **Status & expenditures** | Financially we are doing okay; much of our stipend is spent on travelling expenses – please see treasury reports.  Committee would like to discuss looking into having on line banking system once the guidelines have been sorted out and ratified  Balance £2,302 (including £1,000 ringfenced for Learning Days) | | **Requests for funds** | Respectfully requesting £1,198 | | **Meeting minutes provided to Resource** | March 2019 minutes/report have been emailed to resource for distribution  April & May 2019 minutes/report sent with Mays final region report for distribution | | **Treasurer report provided to resource & region treasurer?** | April 2019 Treasury spreadsheet in the pre-region report  May 2019 Treasury spreadsheet in the final region report | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Subcommittee Meeting details** | | **Address** | **Day & Time** |
| **Venue** | **Gordon Hospital** | **Bloomberg Street**  **London**  **SW1V 2RH** | **1st Sunday of the Month**  **1-4** |

## UKPI – Public Information

|  |  |
| --- | --- |
| ***UKPI*** | |
| **Mission Synopsis:** | To maximise the national profile of NA so that everyone in active  drug addiction knows about us (or knows someone professional who  knows about us). |
| **Report to RSC date:** | 11-12 May 2019 in Preston |
| **Meetings since the last report -Dates & attendance:** | *April 3rd, 2019 7pm., London 111 Frithville Gardens W12. Attended by 8 committee members.* |
| **Committee:** | *Massimo – [Chair], Kevin – [ Treasurer], Chris [Events], Ed [Media Rep], Charlie [Fellowship Liaison Officer], Tom M [Social Media], Will [Training], Tom B [Secretary], Simon, Amynta.* |
| **Positions vacant:**  **RCMs please report at ASC** | *Vice Chair, Vice Treasurer, Vice GLO.* |
| **General report:** | *Working on a workshop with HMPPS for assisting with prison clearance for all UK areas. UKNA Facebook reached 12k people last two months. Met with MPs, Lords and Prison Minister’s Office recently.* |
| **Problems/progress against specific objectives, requests or questions from Region:** | *Please approve our new draft UKPI guidelines.*  *We need a venue for our COMMITTEE MEETING. Hard to find a suitable place for budget under £70. Using a committee member’s office.*  *Progressing work to gain greater access for NA in UK prisons.* |
| **Workshop / presentation preparations:** | *Arranged stand at Royal College of Nursing Congress, Liverpool ACC, RCN Congress,19-23 May 2019 at discounted rate of £500.* |
| **Highlights communications w/ ASC & WSC committees:** | *We need assistance in obtaining up to date details from each ASC of their Area PI contacts [names/emails and numbers].* |
| **Suggestions or recommendations to RSC:** | *Access list of prison meetings and PI area contact details on Google drive for all relevant members.* |
| **Requests guidance from RSC:** |  |
| **Finance report: request for funds** | *Request £814.20 to top us up. Current balance £835.20.* |
| **Meeting minutes sent to Resource?** | Yes emailed. |
| **Treasurer report sent to resource& region treasurer?** | Sent to Resource and Region Vice-Treasurer. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Subcommittee Meeting details:** | | **Address:** | **Day and time:** |
| **Venue:** | **To Be Advised** | **TBA** | **First Wednesday of even months at 7pm next one on 5/6/19** |

## UKSO – Service Office

|  |  |
| --- | --- |
| ***UK Service Office*** | |
| **Mission Synopsis:** | We exist to provide support to the NA Fellowship in England, Scotland and Wales, primarily the supply of printed material. We are a limited company whose remit is to sell NA approved literature at a price that covers our operating costs and no more – we are mandated to not make a profit. |
| **Report to RSC date:** | 11th – 12th May |
| **Meetings since the last report -**  **Dates and attendance:** | UKSO Board Meeting 13/4/19 (meeting of the directors, held as an open meeting at the London Convention)  UKSO Committee Meeting 17/4/19 (meeting of the directors and special workers,) |
| **Committee:** | Chair – Micky C  Vice Chair – VACANT  Operations – Alex A  Finance – Bonita  Secretary – Lucy C |
| **Positions vacant:** | Vice Chair |
| **General report:** | * We had an ‘open’ meeting of the board of directors at the London Convention to which was attended by five NA members, whose contributions were very welcome. * Micky C carried Region’s amends to the Special Workers, former UKSO director and sponsor of a former director now deceased. These were well received. * As stated in previous report, Alex met with NAWS at the EDM on 24/2/19. The meeting was positive, and NAWS are interested in developing the relationship between NAWS and the UK fellowship via UKSO. Alex is visiting LA for her business in May so plans to meet with NAWS again to continue the conversation. |
| **Problems/progress against specific objectives, requests or questions from Region:** | * Region asked if we stocked the large posters with the steps, traditions, concepts. Answer: Office Worker says they are very expensive to stock as they come in at £60 each and they would be dead stock for us as unlikely any-one would buy them. Also, they are not items supplied by NAWS in Europe but rather they are printed by the Australian fellowship. * We are asked to provide updated guidelines for appointment of directors. We have not had time to complete and review in time for this Region, but they will be presented in July. In the meantime, RCMs should still publicise vacancy, and ask that enquiries be directed to Resources (Reece can then pass on to us if that’s OK). |
| **Workshop preparations:** | N/a |
| **Comm. with ASC and WSC:** | See above for report on meeting with NAWS at the EDM in Spain. |
| **Suggestions to RSC?** | None. |
| **Requests for guidance from RSC:** | * Please could we know whether Region is in funds to pay for a reprinting of the Parents & Carer’s Pamphlet. If not, could we be directed as to how to proceed, i.e. should we pay for the reprint ourselves, and if so, can we charge the costs to cover the reprinting? * Please could we have direction as to whether the new NA Service Prayer poster should be offered for sale and included in the poster bundle. Wording of poster:   *“GOD, grant us knowledge that we may serve according to Your Divine precepts. Instil in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness, that this may truly be Your work, not ours – in order that no addict, anywhere, need die from the horrors of addiction”*   * Also, please could Region direct us on whether to offer the service leaflet 'Principals & Leadership in NA Service’, pdf here:   <https://www.na.org/admin/include/spaw2/uploads/pdf/servicemat/Principles_and_Leadership_in_NA_Service_en.pdf>   * Sustainability policy for keyrings: it has been suggested that members could be asked in meetings to return keyrings they no longer need so that they can be reused for other members celebrating clean-time. |
| **Financial report:**  **Status and expenditures**  **Request for funds** | 1. Final figures for 2018 have been signed off, and accounts submitted to Companies House:    1. Income £218k, Expenditure £228k (cost of sales £148k, admin expenses £80k), so overall deficit of £10k, but we can reclaim corporation tax paid in previous year which reduces deficit to £8k.    2. Total assets less current liabilities £53.1k    3. Current assets less current liabilities £52.9k which represents approx. eight months of overheads 2. Figures for March: small surplus £527. Ytd: deficit £183. Sales a little under budget in March, probably due to supply problems. However, the Euro – GPB is slightly in our favour now (we made £450 on exchange costs). |
| **Meeting minutes provided?** | Yes |
| **Treasurer report provided?** | Yes |

|  |  |  |  |
| --- | --- | --- | --- |
| **Subcommittee Meeting details:** | | **Address:** | **Day and time:** |
| **Venue:** | **UKSO Office**  [**ukso@ukso.biz**](mailto:ukso@ukso.biz) | **202 City Road, London, EC1V 2PH**  **020 7251 4007** | **Weds 19th June 2019 11am**  *Is Skype available? Y, with notice* |

# Ad Hoc Committees

## GDPR ad hoc

No Report Received

## Inventory ad hoc

Action List from Inventory

Actions for members of the body:

* New RCMs to contact Resource and be buddied up BEFORE Region - ongoing
* Produce an overview/short version of UKRSC guidelines (quick guide)
* GET reports in on time - ongoing
* Just read questions to region in reports (might need putting in guidelines)
* We should focus on the matter in hand and not get side-tracked - ongoing

Actions to support more efficient participation and communication:

* Have a workshop on how to be a better RCM
* Continue with Action list after Region
* Create a short 1- or 2-page report from Region
* Speak through the chair so that issues do not sound confrontational - ongoing
* Chair should encourage those who have not spoken to speak
* Chair should have the voice of the minority heard
* Not allow people to speak who are just repeating what someone else has just said
* Chair should prioritise agenda items
* Chair should arrange agenda so that important financial decisions are not made on Sunday afternoon
* Give time to important decisions. Maybe we should start earlier and finish later to give more time

Actions to clarify service and guidelines

* Explain what Concept 10 is in the guidelines and make people aware of it
* Produce a UK service pamphlet about the service with an ad hoc committee
* Create a Newsletter Committee to produce a newsletter (3 time a year?) electronically or on website
* Improve service section on the website

Actions to support subcommittees

* Try to reform Fellowship Development committee
* Be more supportive of the subcommittees by asking what help they need and responding to requests for help

Actions to support accountability

* Have regular financial inventories of subcommittees and Region
* Have regular Inventory to see if we need to make amends

Actions to support outreach to ASCs who host region

* Arrange something with local fellowship on Saturday night of Region

## Virtual service ad hoc

|  |  |
| --- | --- |
| **Virtual service ad hoc committee** | |
| **Introduction** | **This ad hoc committee was created by Motion: 07-19 in order to:**  That the UKRSC create an ad-hoc committee that examines how best to:  1. connect online groups and ASCs with our service structure  2. update guideline criteria for seating ASCs at UK Region  3. communicate the UKNA RSCs conscience on these matters to NAWS |
| **Report to RSC date:** | May 2019 |
| **Terms of reference** | Creation and Purpose. - Clarification of motion:  This ad hoc committee has arisen as a result of an business group of meetings attempting to gain recognition as an ASC at the RSC, without it being clear how they fit into the service structure as they do not mirror many of the characteristics of an ASC, although they do mimic some.  It will be necessary to undertake a period of research to ascertain how virtual meetings operate, and how ASCs are recognised throughout the world.  Some RSCs worldwide recognise groups at nascent stage as well as ASCs, some Regions have started as virtual meetings, and then gone ‘live’.  So:  This is not about a specific group/ASC, this is an ad hoc committee that seeks to find positive solutions to connecting virtual meetings with the UK service structure in a way that best serves the groups, nascent ASCs, subcommittees, and ultimately the isolated addicts. |
| **Composition and Roles** | Chair: Katharine – RCM for Scotland – Edinburgh and Lothians  Members: Mark – RCM for Norfolk & Suffolk  Simon -UKNA RSC - Regional Delegate  Reese - UKNA RSC – Resource (minutes and archiving) |
| **Expected date of final report to region** | Not yet established |
| **Meetings since the last report -**  **Dates and attendance:** | Committee meets by Skype to ensure financial prudency  28.04.19 – full committee present |
| **Positions vacant:**  **(RCMs please report these at your ASC)** | If you wish to participate in the work this ad hoc committee is doing to ascertain how best to support virtual meetings, and include them most effectively in our service structure, please email [resource@ukna.org](mailto:resource@ukna.org) |
| **General report:** | Committee has been pursuing several lines of research to allow an understanding to be built of:  What makes an ASC, how do they operate and how are they recognised/seated worldwide? What does an ASC that is recognised at region and NAWS look like around the world? What changes could be made to our service structure to be more open, is another tier required?  What does a virtual meeting look like and how do they currently join service structures throughout the world? Are there ways they connect to the existing service structure that serves them better than traditional mechanisms?  What do the virtual meetings in our region need, and offer, and how may this be supported so that they may continue to fulfil their primary purpose? |
| **Problems/progress against specific objectives, requests or questions from Region:** | None at this time |
| **Requests for guidance from RSC:** | None at this time |
| **Financial report:**  **Status and expenditures**  **Request for funds** | None at this time |
| **Meeting minutes provided to Resource?** | archived |
| **Treasurer report provided to resource and region treasurer?** | N/A |

## visionUKSO

|  |  |
| --- | --- |
| ***Vision UKSO Ad-hoc subcommittee.*** | |
| **Mission Synopsis:** | **Motion**: To form an ad-hoc committee with the purpose of a feasibility study regarding location, function and future of UK service office. |
| **Intent:** To have an accountable body that has the time needed to explore this in depth. |
| **Resource implications:** (financial and/or human): None to start. Initial meetings would be held via Skype and research can be done online. |
| **Report to RSC date:** | July 2019 |
| **Meetings since the last report -**  **Dates and attendance:** | We have met as a committee five times so far, the latest meeting being Sunday 5th May 2019 |
| **Committee:** | Micky C, Martina S, Craig SK, Lisa N, Bonita, Tracey J and Vivek C |
| **Positions vacant:**  **(RCMs please report these at your ASC)** |  |
| **General report:** | The four options we are currently look at are:   1. UKSO moves to a new location providing the same services as it does now. 2. UKSO moves to a new location, with meeting space for UK subcommittees, Region and Archiving 3. Close the UKSO and use the European Service Office in Brussels. 4. UKSO to remain in its current location.   **Locations we are currently looking at /pricing out are:**   * Greater London * Birmingham/ Coventry * Preston / Wigan * Leeds * Manchester   We met face to face at the London Convention. The convention had the meeting on the published schedule, so we had a few attendees. What we realised from the ensuing meeting was:  Communication – There seems to be a lot of confusion as to why we are doing this, what we as a committee are doing and the deadlines involved.  To help with this we have decided to give out a one pager that RCMs can read out at their ASC’s. We have also decided to hold a Q&A session at the UKCNA 2019 and will be reaching out to that committee to request space for the Friday or Saturday.  We will be presenting our findings to Region in September and would like adequate time at this Region to do this justice. We chose September to give this enough time to go back to the ASC’s and the Groups. Please note we will be relying on the RCMS to be fully conversant with this and be able to deal with any general questions on our behalf, so if there is anything you are not sure of, please ask.  The hard deadline for a decision is January 2020. This is a must to give the UKSO enough time to organise the legalities of moving, should they be given the green light. |
| **Problems/progress against specific objectives, requests or questions from Region:** |  |
| **Workshop preparations:** | *None* |
| **Highlights of communications with ASC and WSC committees:** | *None* |
| **Suggestions or recommendations to RSC:** | *None* |
| **Requests for guidance from RSC:** | *None* |
| **Financial report:**  **Status and expenditures**  **Request for funds** |  |
| **Meeting minutes provided to Resource?** | Resource is a member of the [vision.ukso@ukna.org](mailto:vision.ukso@ukna.org) and so gets a copy of our meeting decisions and action points after every meeting. |
| **Treasurer report provided to resource and region treasurer?** | None |

**What is the Vision Committee?**

The Vision ad hoc committee was set up to carry out a feasibility study regarding location, function and future of UK Service Office (UKSO).

**Why?**

The UKSO covers its overheads through that sale of NA Literature. Given the recent literature price increases and the current cost of the Basic Text, this committee was asked to look in to whether we could reduce the UKSO overheads by moving to a cheaper location and if this was viable. This would help keep the cost of out literature down and sustainable.

The current options we are investigating are:

1. UKSO moves to a new location providing the same services as it does now.
2. UKSO moves to a new location, with meeting space for UK subcommittees, Region and Archiving
3. Close the UKSO and use the European Service Office in Brussels.
4. UKSO to remain in its current location

**What locations are we looking at?**

We are currently looking at:

* Greater London
* Birmingham/ Coventry
* Preston / Wigan
* Leeds
* Manchester

**Why are we looking at these locations?**

These locations have been chosen due to their proximity to the East Coast / West Coast mainlines. Given that one of the options is for the UKSO to be able to host meetings for the UK RSC Subcommittees, we needed to ensure that the office was accessible from all part of the UK region both in ease of access and time to travel.

**When will be asked to make a decision?**

The Vision committee will present its findings at the September 2019 Region. RCMS will take this back to their ASC’s and respective Groups. This will give us time to take questions and direction from the UK Fellowship. The final decision on the above options needs to be made at the January 2020 UK RSC meeting.

**Questions & Answers.**

The Vison Committee will be having a Q&A session the UK Convention in July, details to be published. If you have any questions, please come along. We look forward to seeing you there. Please also feel free to contact us at: [vision.ukso@ukna.org](mailto:vision.ukso@ukna.org)