



## UK Regional Service Committee of Narcotics Anonymous

11<sup>th</sup> - 12<sup>th</sup> May 2019

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# Day One

## Roll Call

Position	Steering Committee
Chair	Sam I
Vice Chair	Richard
Regional Delegate	Simon
Regional Delegate Alternate	
Treasurer	
Vice Treasurer	Hayley
Resource	Reese
Vice Resource	
Secretary	
Vice Secretary	Tom ( <i>voted in today</i> )

Sub-committee	Representative
UK Hospitals & Institutions	Jo
UK Convention (UKCNA 30)	Aidan
UKSO	Lucy

Area	RCM
Dorset	Mark
East & Central Lancashire	Ruth
East Midlands	Gino
Farsi Speaking Groups	Baz
Greater Manchester	Sandy
Hampshire	Kerry
Kent	Peter
London - North East	Goko
London - North West	Paul
London - South East	Hardeep
London - South West	Michael
Merseyside	Joey
Norfolk & Suffolk	Mark
North West England & North Wales	Lisa
Scotland, Edinburgh & Lothians	Nicky
Surrey	Craig
Sussex	Natalie
The Shires	Brian
West Midlands	Matt
Yorkshire & Humberside	Martina
<b>Voting RCMs</b>	20

<b>Observers</b>	
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## **Apologies**

Sam K - Alt RD  
Lyn - Devon RCM  
Chair of UKPI  
Chair of UKComms

## **Tradition Reading**

### **Tradition 11**

*"Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio and films."*

## **Bids to Host Future RSC Meetings**

### **Yorkshire & Humberside ASC**

Bid to host RSC in Hull in November. The venue will cost £200.00 per day. Accommodation starting at £65.00 per night. *Approved.*

### **West Midlands ASC**

Bid to host RSC in Birmingham in September. The cost for the weekend is £250.00. *Approved.*

## **Election of Committee Members**

*Fourth concept read out by SE London RCM*

### **Positions available**

Treasurer, Secretary, Vice Resources, Vice Secretary

*Vice Secretary: Tom from East Midlands ASC was elected*

*Vice Resources: Craig from Surrey ASC has expressed an interest in Vice Resources. To attend next RSC once RCM position has been fulfilled.*

## **Treasurer's Opening Report**

<b>Opening Balance</b>	£9,365.85
<b>Prudent Reserve</b>	£11,020.00

### **RCM Funding**

West Midlands ASC is requesting funding for 2 RCMs to attend region for the weekend. The RCMs have travelled to region on their own expense so far. We are currently £1800 under our prudent reserve. The request is for £250.00. *To be discussed on Sunday.*

### **Mileage Cost**

Following discussion last month regarding UKSO directors claiming expenses for fuel, Treasurer has proposed introducing a pence per mile scheme for the Admin committee and Subcommittees. See Treasurer's report for further information. *To be discussed on Sunday.*

## **Changes to Appendix 14 - Travel and Subsistence Policy**

Please refer to Appendix 14 Travel and Subsistence Policy sent out by Resource to see the proposed changes. *To be discussed on Sunday.*

### **Old Business**

#### **Safeguarding**

RD sent out a Safeguarding Statement which has been obtained from another fellowship and been adopted by a London ASC - see Pre-Region Report supporting documents.

RD suggests that if we are going to use it, we pass it to somebody with a legal background for review to ensure that it is legally robust. An ad-hoc committee is being formed for this purpose. The reading of the motion suggests that we will take legal action prior to formulating any statement.

#### **Public liability**

Treasurer has been in contact with a previously used company to get a quote, though this hasn't been successful despite communicating with them.

The information given to the insurance company is as follows:

Estimated 1,500 meetings per week.

Maximum of 150 people in a meeting.

6 Volunteers leading the meeting, which equates to 9,000 volunteers per week.

Annual turnover in meetings £500,000.

Concerns regarding the prudent reserve used to calculate the turnover, as well as the number of volunteers at the meeting; an RCM viewed these as quite low in comparison to their ASC and meetings in their area.

West Midlands currently have Public Liability insurance covering 72 meetings +/- 10% as well as events, costing £652.00 per year.

Many RCMs report that venues may have their own public liability that cover the NA meeting; however some venues specifically do not cover the meeting.

This will be further discussed once the full quote has been obtained from the insurance company.

#### **RSC Inventory**

See pre-region report - Ad-hoc committee sections.

Due to the large list of recommended changes, the Admin Committee has been tasked to discuss how to plan and implement these changes one at a time.

#### **Social Media Guidelines**

RD has obtained several versions of Social Media Guidelines that are used by different parts of the Fellowship.

It was suggested that rather than create an entirely new set of guidelines, it would be more efficient to adopt an existing set of guidelines that are currently in use elsewhere. Following the discussion, an Ad-hoc committee has been formed comprising three members.

#### **Guidelines Workshop**

The Chair of the Admin Committee presented a RSC Guidelines Workshop to the body. This workshop detailed what each section of the Guidelines contains and where certain bits of information can be found. RCMs thank the members of the Admin Committee who dedicated time to forming and building these guidelines. RCM Reports

## **RCM Reports**

### **Dorset**

After years of having one and years of trying to keep it going the Dorset helpline folded a year or so ago, there was discussion at the last ASC about forming another committee, this wasn't proposed, yet,

How can Dorset can improve on communications and current processes that are already in place? Can we have some information or guidance on 12 step co-ordinator guidelines.

RSC Treasurer asked why there is £400 above the prudent reserve. RCM explained that 20% above prudent is kept by the ASC. RSC Treasurer is aiming to learn about the prudent reserves held by each area in order to share experiences from other areas.

### **East Midlands**

There was a discussion last year on having NA pink branded key rings and that they were not to be used in NA meetings... however we just wanted clarity on NAWS suggestion on creating our own meetings key rings or tokens? Would this not conflict with previous said statement.

*NAWS recognises that communities wish to produce key rings outside of the catalogue that NAWS produce. As long as they are produced by official NA bodies, there is a process of approval i.e. approved by RCMs at region. It may be easier to find key rings that have been produced and source them there, for example Minnesota produce a purple decade keyring.*

Treasurer has asked what the prudent reserve is because it isn't included in the report. It wasn't included but it has been in previous reports. To be included in future reports.

### **Greater Manchester**

The area thanks East & West Lancashire ASC for their co-operation with the clashing dates of the conventions.

### **Hampshire**

UKSO's charitable status?

*Check the January minutes for further information*

Members standing in as GSRs

*This is generally policy of the ASC, but all groups should have a vote. The GSR or acting GSR is representing a group and has to be elected by that group because they are accountable to that group.*

Prudent reserve is £2,000.00

### **Kent**

Questions for Region:

1, Region going to Jersey; is it a wise use of our resources? Understanding the want to carry fellowship to the peripheral areas of our region.

*It was cheaper for some RCMs to attend Jersey than it is to attend Preston. Jersey's bid was accepted by the region, which is why region was held there.*

2, Would it be a wiser use of resources to carry the message to Jersey fellowship via UK Convention going there, thus a larger fellowship exposure.

*Infrastructure is required to hold conventions, and it would be difficult to parachute a UK convention onto Jersey. Sceptical that it would be as successful in other sites.*

Request that in the UK where to find the statement check website be more prominent please.

One of our prisons is multicultural. H&I Member is going to contact UKSO and NAWS to try and find a way to deal with the many different languages of literature required for the prison. UKH&I have been asked to contact UKSO to find out how readily available literature in other languages is, and if it isn't readily available, where can it be sourced from.

### **Merseyside**

MANA ASC is owed money by UKSO. Can this be followed up please.

*UKSO Secretary has had to leave - to be followed up tomorrow*

When you buy off NA.ORG website it takes you to; Amazon, Google and iTunes. Is this an affiliation? Are we breaking traditions if we purchase off NA.ORG?

*There will always be, to some degree, an implied affiliation. It is clear to us that we are not affiliated, and we are powerless over what Amazon etc. do. Our literature is available in all sorts of places, Amazon for example purchases bulk amounts of literature from NAWS, and they will sell them on their platform. Also, these platforms are selling e-book versions of our literature.*

Will the committee that is undertaken the work around how-to best support women in recovery also explore areas of vulnerability for men?

*This refers to something that was raised by the PI committee, in the process of the survey Women had reported specific barriers to attending NA meetings. There hasn't been a motion to address this yet, therefore nothing has happened.*

### **Norfolk & Suffolk**

UKH&I are liaising with the Home Office with regards to NA access to Norwich Prison – How is that going?

*See UKH&I report.*

Q. Does the UK Helpline have our 12 Step Co-ordinator's contact details? (See above if they haven't.)

*Leave it with Admin Committee.*

### **North East London**

To post events on website for GSR to be able to get information for events to the meeting  
After region to be asked World service for UK website to add option of subscription for events  
( GSR or people to be able to subscribe to receive events updates by emails )

Q. Can we arrange for people to gift items to those who need them.

*Our primary purpose is the carry the message of recovery to the addict who still suffers. We would not be able to facilitate that.*

A detox centre called City Road is closing down.

### **North West England & North Wales**

Q. Why is HIGNA attending Region? Our ASC does not consider them to be an ASC. Page 66 guide to local services.

*HIGNA are not part of region at this time. They attend region as a guest. We have an ad-hoc committee working on our guidelines regarding how areas may be recognised at region..*

Questions about non-NA Literature from members that have attended the meetings and other concerning feedback. Questions as to why not merging with website and questions about their finances i.e. why so long to build up this money? and why prudent reserve so high. Also, questions (experience from some members regarding rotation of service not being practised.)

Q. Some venues are asking members of NA to sign their safeguarding policy – what are the implications of this to the individual– experience please.

*It is difficult for NA to have a safeguarding policy because we are not an organisation. Legally, we are an informal group of people who meet on a regular basis. We don't exist in terms of the law. In terms of individuals signing something, there is a motion for an ad-hoc committee being set up which has people with legal experience willing to help.*

Q. Can PI committee supply a letter regarding the posters being NHS approved?

*NHS approval isn't something that we have because that would imply affiliation. To be passed onto UKPI.*

Q. To UKSO directors - we wondered what discount UKSO gets on the literature purchased from NAWS.

*This UKSO gets a discount of 26%.*

### **South East London**

RSC Treasurer asks why the prudent reserve of £2900 is so high. Financial breakdown will be sent to the treasurer.

Prudent reserve of £1,487.00 is comprised of:

Christmas Dinner

S/E London Convention

NA Community Homeless Outreach

Other meetings

### **South West London**

Request: There is interest from our area to get a better understanding about the UKComms subcommittee which might help us fill the Chair and other open positions. Would this be possible?

*Resource to send out the UKComm<sup>2</sup> Guidelines.*

Question: is there some training available for doing service on the helpline?

*UKComms aren't at RSC to answer this question.*

### **Surrey**

UKComm<sup>2</sup> - When will the new literature prices on the Surrey.ukna.org be updated. This was raised as a concern by our GSR's.

*UKComm<sup>2</sup> aren't at RSC to answer this question.*

Surrey ASC would like to express its thanks to the UKH&I committee for helping with a workshop being put on.

### **The Shires**

Treasurer asked what The Shires ASC has their prudent reserve set at?

*To be provided next region because it's currently changing.*

## West Midlands

How can we attract people into service?

*Suggestions offered:*

*Make service attractive*

*Service is described as a way to practice what is learned in the steps*

*Describe principles surrounding service*

*Set up an ad-hoc committee to put on workshops in the area*

*Workshops before ASC (with food which has helped!)*

*Sponsorship*

West Midlands RCM gave thanks to the RD and UKPI for workshops.

## Yorkshire & Humberside

1. Responsibility for any claim relating to incidents at any NA event. It has been suggested that the admin committee would be responsible. Questions are, is this true and if so which admin committee?

*ASC took out public liability insurance so that they are covered in the event of an incident at an event. IT was a requirement of the building that's been hired that the insurance was obtained and that there is a safeguarding policy in place.*

2. Rubber clean time wristbands in addition to key rings and medallions

*There are cards/certificates given out in California H&I that state clean time and "We Do Recover" on the reverse. These have been successful.*

3. Young minors identifying as addicts. We have a member under 16 attending meetings.? Young person's meetings in London. Guidelines and legal input required

*To be discussed in the safeguarding policy matter tomorrow. Experiences also shared by other RCMs regarding young people attending meetings.*

4. How does one get an informed opinion on any urgent matters such as this between regions? Do we have anyone who is able to provide verifiable and accurate legal advice?

Can region obtain legal advice on both these matters?

*Refer to the guidelines for information on accessing information between other regions, we do not, however, retain legal advice as a region.*

5. Proposal November RSC Grange Park Hotel Hull £200/day unlimited supply of hot water for our own teas and coffees. Twin Room B and B £70 .00/night

*This was approved by RCMs earlier in the meeting.*



## **Sub-committee Reports**

### **UKH&I**

#### UKH&I Guidelines ratification

##### Email & Prison Sponsorship

We have got a UKNA email address but use Yahoo for reliability and consistency; concerns expressed that system is working well as it is and do not want to change; also pointing out that PS has an UKNA email but use a different server

##### Prison Sponsorship and link on website

Suggestion at last Region that a link is made available to apply to be a Prison Sponsor; this was discussed at PS meeting on 04/05/19; conclusion – website to provide a link directly to PS email to express an interest in Prison Sponsorship providing email address and contact number

#### Motion 02-19 made on 13/01/2019 – UKH&I Committee is requesting motion is withdrawn/revoked/rescinded

It was asked why 10 t-shirts were given out at the London Convention despite being told that this shouldn't happen? This decision was made because a £200 contribution was made to pay for t-shirts to be given away. This decision was made by the committee who were all present bar one. H&I is accountable to the region, which has instructed H&I not to give out any t-shirts.

UKH&I looking for design ideas for new design for merchandise; please can you email any ideas to UKH&I Chair and/or UKH&I Secretary... thanking you in advance

#### UKNA Email addresses

Committee would like to know if we are compelled to use UKNA email addresses; concerns where expressed about some of the challenges to navigating and maintaining UKNA email addresses

Resource asked how, while using yahoo email accounts, information is archived. Also risks that a disgruntle person may sabotage the email address. Also, UKNA email addresses are administered by the UKComms Committee. GDPR may also cause problems with this because email clients such as Gmail and Yahoo are not GDPR compliant.

The chair explained that the secretary struggles to use the UKNA email client but will take this information back to the committee. Comms Committee has been asked to produce a guidance sheet to help people access the UKNA email client.

It's been asked whether UKH&I can produce a PowerPoint presentation which can be used by local H&I committees to spread the message of service.

#### Guidelines

Guidelines have been amended to include the following:

- Service Position of Vice Fellowship Liaison Officer
- Include Committee Members in the Dismissal section

#### Queries:

- Reverting back to Robert's Rules rather than CBDM is not achievable
- Three people as voting quorate is too low when it comes to voting on the removal of people of the service committee - Agreed to increase the voting quorate to 6
- There are guidelines produced by region regarding social media, there is no reason for H&I to create their own guidelines
- There is a policy about giving away merchandise at events - this is to be removed

*Close of Business*

## Day Two

### Roll Call

Position	Steering Committee
Chair	Sam I
Vice Chair	Richard
Regional Delegate	Simon
Regional Delegate Alternate	Sam K
Treasurer	
Vice Treasurer	Hayley
Resource	Reese
Vice Resource	
Secretary	
Vice Secretary	Tom

Sub-committee	Representative
Hospitals & Institutions	Jo
UK Convention (UKCNA 30)	Aidan
UKSO	Lucy

Area	RCM
Dorset	Mark
East & Central Lancashire	Ruth
East Midlands	Gino
Farsi Speaking Groups	Baz
Greater Manchester	Sandy
Hampshire	Kerry
Kent	Peter
London - North East	Goko
London - North West	Paul
London - South East	Hardeep
London - South West	Michael
Merseyside	Joey
Norfolk & Suffolk	Mark
North West England & North Wales	Lisa
Scotland, Edinburgh & Lothians	Nicky
Surrey	Craig
Sussex	Natalie
The Shires	Brian
West Midlands	Matt
<b>Voting RCMs</b>	20

Observers

## UKH&I Report Continued

### **Ratification**

In the report, it was asked that the motion regarding giving away merchandise to be rescinded. This is to be discussed next Region once a motion has been produced. Once the motion is received, the guidelines won't have to be ratified again; part of the motion will to add Point 4 to the guidelines again.

In terms of the guidelines, feedback was received yesterday requiring several amendments:

- Roberts Rules have been removed
- Increased the quorum to 6
- Social media guidelines have been removed due to the existing guidelines at RSC.
- Merchandise - Point 4 - to be removed to comply with the above motion

### Basic Text Request Postcards

Request from RCM that this pro-forma is signed by the inmate/patient requesting the basic text from the UKSO.

Can inmates/patients request Basic Texts from UKSO via email? *Yes, this is currently happening. This will be included in the guidelines.*

The Chair of UKH&I thanks Resource for the suggestion that another member of UKH&I attends RSC. Also, thanks to Norfolk & Suffolk RCM for their accuracy regarding the particular wording of the report. North West England & North Wales RCMs, RD and Merseyside RCM for reminding the chair of the importance of sticking to decisions made by this body. The chair invites all RCMs to attend the UKH&I meeting.

At the UK Convention, to avoid controversy, if someone wants to contribute money in order that t-shirts are given away, these t-shirts should be purchased first and then contributed to be handed out.

## UKPI

Q. Requested guidance regarding CHIT meetings, hasn't been received by West Midlands RCM yet?

*This is to be chased up.*

Q. Can the committee be held outside of London? How many people attend? Can they be virtual? If the numbers are low, can the meeting be held in UKSO office?

*Regular attendance of 5 people at UKPI, consistently the same people in recent years. For a long time no new people came. Already suggested to move it to the weekend rather than Tuesday evening to make it more accessible, but there is resistance to this. UKSO is not practical or available at the moment. To feedback to committee about rotating the meeting venue around the country. Suggestion that UKPI look at their guidelines regarding the venue.*

Q. What is the rationale behind UKPI not delivering the workshop at the UK convention? Are you willing to support the area by giving a PI presentation?

*No one in the committee is willing to do it because the slack has been taken up by West Midlands. In some ways it could be better for the West Midlands to do the presentation. To take remind them that the RSC ensured that there was a slot at the UKCNA for the sub-committees.*

Q. Querying the discounted rate of £500 at the Royal College of Nursing Congress.

*Discount applied to any charitable organisation that asks for it. Conference that involves 50-60 exhibitor stands.*

### **PI Guidelines**

Guidelines were presented last RSC by the chair of UKPI. The feedback has been taken on board and the guidelines have been edited. **The guidelines have been ratified.**

## **UKCNA**

Q. Will there be a young persons meeting at the convention?

*Great idea - to try to add it to the programme*

Q. Why are you bidding for the next 3 years?

*The longer the commitment, the more cost effective the events will be.*

Q. If a 3 years booking does take place, consider altering the length of the service positions on the committee.

*To be discussed by the committee.*

Farsi RCMs shared that they feel excluded from the convention.

*Should the UKCNA commit to a year 3 deal of hosting the UKCNA in Birmingham? Tabled until a motion is put forward.*

## **UKSO**

Q. Please could we know whether Region is in funds to pay for a reprinting of the Parents & Carer's Pamphlet. If not, could we be directed as to how to proceed, i.e. should we pay for the reprint ourselves, and if so, can we charge the costs to cover the reprinting?

*Due to the upcoming safeguarding guidelines, should this not be updated first before reprinting?*

**Approved.**

Q. Please could we have direction as to whether the new NA Service Prayer poster should be offered for sale and included in the poster bundle. Wording of poster:

*"GOD, grant us knowledge that we may serve according to Your Divine precepts. Instil in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness, that this may truly be Your work, not ours – in order that no addict, anywhere, need die from the horrors of addiction"*

**Approved.**

Q. Also, please could Region direct us on whether to offer the service leaflet 'Principals & Leadership in NA Service', PDF here:

[https://www.na.org/admin/include/spaw2/uploads/PDF/servicemat/Principles\\_and\\_Leadership\\_in\\_NA\\_Service\\_en.pdf](https://www.na.org/admin/include/spaw2/uploads/PDF/servicemat/Principles_and_Leadership_in_NA_Service_en.pdf)

**Approved.**

Q. Sustainability policy for key rings: it has been suggested that members could be asked in meetings to return key rings they no longer need so that they can be reused for other members celebrating clean-time.

*Some groups have been doing this in the East Midlands.*

Q. ASC has experienced problems receiving literature orders due to issues with UKSO getting the literature from EU. Has this been resolved?

*NAWS changed their software to manage how their stock was sorted, which had a knock-on effect on the supply chain. This has now been resolved.*

Q. Suggestion that the results of the UKPI Survey should have been distributed - why hasn't this happened?

*To check with PI.*

Q. Foreign Literature in prisons in Kent. There is a prison with many different languages. How to we get this literature?

*Operational question, to discuss with the SO.*

Q. Can we have posters up on the wall during Region?

*To look at bringing it next Region.*

Q. £8000 deficit - what's the £13500 being used for?

*£13500 business rates rebate. There was no agreement within Region so it the decision was given back to the directors. The decision was to retain this money for if/when the office moves.*

Q. Sustainability of the key rings - are steps being made at the bottom of the chain to ensure that the key rings are sustainable?

Q. The special workers were given a pay rise last year; would this be considered this year given that there is a deficit?

Q. What discount does the UKSO get from Brussels?

*26% discount.*

## **UKComm<sup>2</sup>**

Q. Interest from an ASC to get a better understanding about the UKComms committee.

*Resource to distribute.*

Q. In report it talks about having a DS chair. We have never had a DS chair, only a DS lead. They finished their service in January this year, and my understanding is there hasn't been a new DS lead.

*Guidelines ratified in Jan 2019 stating that DS can have a chair and vice chair.*

Q. Can we get a one page summary of the purpose and role of the committee to increase the effectiveness of the communications from Regions to the groups.

*This is to be put to the Comms committee.*

## **Ad-hoc Committees**

### **Vision UKSO**

Q. When the report is brought in September, will there be adequate time in November considering the elections of RSC members.

*We are aware this will be tight. Following the meeting of the London Convention and some of the direction from people who were there, we decided to bring it forward. September is the earliest time this can be done.*

Q. Why does it have to be in one of the cities listed? If it's not an open office, it could be anywhere.

*Option 1 does encapsulate this. If it's online sales only, it can be placed anywhere.*

### **Virtual Service**

Q. Can we find out what literature is being given out in the online meetings?

*This ad-hoc committee does include within its remit how we can support virtual meetings and their operations. It wouldn't be the business of this committee to dictate to any group. The Region has in the past made suggestions to an ASC on how to support a group dealing with this.*

### **Social Media Committee**

Social Media Guidelines committee announced yesterday, so far three people have shown interest. A WhatsApp group has been created for this. A meeting will be set up after Region to look at the information sourced by our RD, with a view to building our own guidelines.



## **Regional Delegate & Regional Delegate Alternate Reports**

Q. Do RCMs get funding from Region to attend these workshops?

*This is ultimately for RCMs to decide.*

Q. RD Attending ASC with ASC Funding?

*The RSC guidelines state that under normal circumstances any ASC that invites the RD to come and give a workshop would be funded by the ASC.*

Q. Was there any discussion about the member being a female and doing service in a male prison to carry a message?

*She said that 30 years ago when she first started, she was taken for attraction because they weren't getting many people attending the meeting.*

Q. What does DRT stand for?

*DRT = Drug Replacement Therapy*

*MAT = Medically Assisted Treatment*

Q. Can RCMs access the workshop material?

*See the pre-region report. All of the workshop materials are on [www.na.org](http://www.na.org)*

## **Workshops**

When the Vice Chair of RSC was RD several years ago, it was the norm that after RSC had closed business for the day, people would reconvene and do workshops from 7.30pm - ~9pm.

*The body made the decision that this practice would return from July onwards. To alter guidelines and check the bidding information for future RSCs.*

## **Treasurer's Report**

### Pence Per Mile

It has been agreed that for the UKSO the rate will be set as 17p per mile. RSC will stay the same using the cost of the fuel used.

### Funding West Midlands RCM & Alternate RCM

Our policy says that we cannot fund RCMs to attend Region while Region is under prudent reserve.

### Guidelines

Please refer to the updated guidelines.

### South Wales ASC

South Wales weren't aware that RSC were under prudent reserve. Please check with the RSC treasurer whether the RSC is under their prudent reserve before booking accommodation.

### Bank Accounts

Treasurer has been added to UKPI bank account. Paperwork has been handed to UKH&I, to be taken back to the committee, this has also happened with UK Comms and UKCNA too.

Treasurer now has full access to RSC account to make and authorise payments. Added VC and removed any people who needed removing.

### Spot checking accounts

UKPI will be next on the list. It's been suggested to check 2 months accounts, and if there are discrepancies, to check back further.

*Can I please ask all ASCs to provide bank details to RSC.*

### Prepaid Credit Card

Do I have permission to transfer £10000.00 ring-fenced funds to the prepaid credit card so that I can Europe Higher exchange rates based on the day's rate, not the one in the post office or bank?

Q. Would this affect the treasurer's bank account?

*Maybe.*

Q. Why is this money ring fenced when we are under our prudent reserve?

*Policy that anything 20% above prudent reserve would go to NAWS and EDM. This should have been paid last July but there have been difficulties paying this money. The difficulty is in transferring money and not losing money on the exchange rates. Historically it went into the treasurer's personal bank account to be transferred. We will stick by what we have arranged.*

Q. Shouldn't all payments require multiple signatories?

*It would have been done with a witness from the Admin Committee.*

Q. Could we use UKSO as a branch of NAWS?

*The way that UKSO buys literature from NAWS and EDM is by purchasing Euros.*

*To wait for a resolution.*

### **Motions**

#### Motion 19-09

To seek legal advice as per Motion 19-10 rather than risk incorrect wording.

#### Motion 19-10

UKSO will be visiting AA's regional service office. UKSO Secretary & RD to co-ordinate the request of the details of the lawyers they have on retainer to discuss safeguarding policies within 12 Step Fellowships.

#### Motion 19-11

Carried - to be put in CAR.

#### Motion 19-12

Closed.

### **Treasurer's Closing Report**

Opening Balance	£9,365.85	
Prudent Reserve	£11,020.00	
Contributions	£4903.24	<i>(£535.44 not in account yet)</i>
Expenses	£6632.11	
Closing Balance	£7101.54	<i>(If cheques clear £7636.98)</i>
Under Prudent	£3918.46	<i>(without cheques)</i>
Under Prudent	£3383.02	<i>(with cheques)</i>



*Close of Business*